



STATE OF NEVADA
BOARD OF EXAMINERS FOR SOCIAL WORKERS (BESW)
4600 Kietzke Lane, Suite C121, Reno, Nevada 89502
775-688-2555

PUBLIC NOTICE OF BOARD MEETING

Friday, May 14, 2021 9:00 AM

To maintain government transparency & protect public safety, Governor Steve Sisolak signed an emergency directive related to the suspension of the requirement that there must be a physical location designated for meetings of a public body where members of the public are permitted to attend and participate in-person. BESW, pursuant to this Executive Order, has found an alternative via teleconference for the public to participate without having to be physically present. Supporting materials are available electronically at the BESW website: <http://socwork.nv.gov/board/Mtgs/>

Some members of the Board may be attending the meeting and other persons may listen to the meeting and provide testimony, through a simultaneous telephonic conference call that will be conducted utilizing Zoom.

The Board of Examiners for Social Workers is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/84885795390?pwd=QkRRReUZyQkhLNHIKL09weXFWZmVJUT09>

Meeting ID: 848 8579 5390

Passcode: 345978

One tap mobile

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Meeting ID: 848 8579 5390

Passcode: 345978

Find your local number: <https://us02web.zoom.us/j/kc6bitBrH6>

Please Note: The Board of Examiners for Social Workers may address agenda items out of sequence, combine the agenda items, pull or remove the agenda items, in order to aid the efficiency or effectiveness of the meeting or to accommodate persons appearing before the Board. The Board may continue agenda items to the next meeting as needed. (NRS 241.020)

Public comment is welcomed by the Board and will be heard at the beginning of the Board meeting following the Call to Order and Roll and at the end of the agenda prior to the adjournment of the Board meeting. Public comment may be limited to three (3) minutes per person. The Board meeting Chair may allow additional time to be given a speaker as time allows and at his/ her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. See NRS 233B.126.

AGENDA

1. Call to Order and Roll.

2. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public comment may be limited to three (3) minutes.

3. Board Operations:

- A. Review and Discuss Board Meeting Minutes for March 12, 2021. (For Possible Action).
- B. Review and Discuss Third Quarter Financials through March 31 2021. (For Possible Action).
- C. Review and Discuss Financial Impact of Governor's Directive 11. (For Discussion Only).
- D. Review and Discuss BESW Data Reports. (For Discussion Only).
- E. Review and Discuss Legislative Session. (For Discussion Only).
 - a) Senate Bill 44: SB44_Support Letter_Dwight J Hymans MSW, LCSW, ACSW_Association of Social Work Boards; SB44 Amendment Mock-Up;
 - b) Senate Bill 151 re: School Social Work CEUs;
 - c) Senate Bill 326 re: Telehealth;
 - d) Senate Bill 335 re: Division of Occupational Licensing;
 - e) Capitol Partners Legislative Session Report.
- F. Review and Discuss Status of Data Migration Plan. (For Discussion Only).
- G. Review and Approve 2021-2022 Budget. (For Possible Action).
- H. Review and Discuss ASWB Trainings (For Discussion Only)
 - a) ASWB New Board Members Training in March: Jacqueline Sanders;
 - b) ASWB Education Meeting: Vikki Erickson and Karen Oppenlander.
- I. Executive Director's Report (For Discussion Only).
 - i. Administrative Collaborative Update: Retention Schedules;
 - ii. Licensure Compact: Invite Board to Kickoff -- <https://www.aswb.org/what-to-know-to-be-prepared-for-the-compact-kickoff/>;
 - iii. HR133 and Telehealth;
 - iv. Pending Litigation Matter in the United States District Court for the District of Nevada - Case No. 3:20-cv-571-MMD-WG;
 - v. Future Agenda Items/ Ideas: Strategic Plan Update, Understanding Reserves Categories, etc.;
 - vi. Next Board Meeting is 9 a.m. Friday, July 9, 2021; Resumption of Normal Open Meeting Law requirements on June 1st.

4. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public comment will be limited to three (3) minutes.

5. Adjournment.

Please contact Karen Oppenlander, LISW at (775) 688-2555 for information regarding the meeting. Supporting materials can be accessed electronically at the BESW website: <http://socwork.nv.gov/board/Mtgs/>.

The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

This notice has been posted at the office of the Board of Examiners for Social Workers; the Board's Web Site www.socwork.nv.gov; and the State of Nevada's Public Notice Website <http://notice.nv.gov>.

3A

Meeting Minutes – March 2021



STATE OF NEVADA
BOARD OF EXAMINERS FOR SOCIAL WORKERS (BESW)
4600 KIETZKE LANE, SUITE C121, RENO, NEVADA 89502
775-688-2555

Board Meeting Minutes, March 12, 2021

Call to Order and Roll. Vikki **Erickson** called meeting of the Board of Examiners for Social Workers (BESW) to order at 9:02 a.m. Executive Director **Oppenlander** made an Agenda Change and pulled item 3Fii: Review and Approve Data Migration Plan. **Erickson** proceeded with a **Roll Call of Attendees** that included Board members Vikki **Erickson**, Jacqueline **Sanders**, Abigail **Klimas**, and Monique **Harris** (9:30 a.m.); Board Counsel/ Deputy Attorney General Asheesh **Bhalla**; Board Staff Karen **Oppenlander**; Capitol Partners Nick **Vander Poel**; and Guests: DeAnna Mear, Robyn Isaacson, Joseph Cutter.

Erickson moved to **Item 2: Public Comment**. Hearing no comment, she moved to **Item 3 Board Operations 3A - Review and Discussion of Board Meeting Minutes for January 8, 2021**.

Jacqueline Sanders made a motion to approve the **Board Meeting Minutes for January 8, 2021**; seconded by **Abigail Klimas**. Roll call vote: **Erickson – Aye; Klimas – Aye; Sanders – Aye**. Motion passed.

Erickson continued to **Item 3B Review and Discussion of Request for Conclusion of Monitoring/ Consultation Meetings for Robyn Isaacson, License No. 2952-S, Case No. G19-04. (For Possible Action)**. **Oppenlander** provided background on this item as follows: Robyn Isaacson, License No. 2952-S, and Respondent in Case No. G 19-04 agreed to the terms of the Consent Decree that was made effective by the Board on May 17th, 2019. A copy of the Consent Decree was included in the Board Packet. Ms. Isaacson acknowledged that her conduct described in the Consent Decree constituted violations of the Nevada Social Work Practice Act (NRS and NAC 641B). To resolve the allegations and avoid the necessity and cost of a hearing, Isaacson agreed to the terms of the Consent Decree. At this time, Ms. Isaacson has fulfilled all terms of the Agreement. Many of the terms included iterative meetings by and for the Board (by designated individuals) were captured in previous Board meeting minutes. Some of the terms of this agreement have included: Payment of a fine in the amount of \$300.00 that was paid in full to the State Treasurer's office; Reimbursement of \$3202.30 for legal and investigative fees to the Board of Examiners for Social Workers which were paid in full; Completion of an approved graduate-level semester course pertaining to professional responsibility/ ethics; and a meeting with a Board panel for an evaluation. As a result of the panel evaluation, a recommendation was made to reinstate Ms. Isaacson's LSW license on December 2, 2019; At that time, Ms. Isaacson began a probation period that included meeting with a Board approved Probation Monitor; As per the terms of the Consent Decree, after a period of one year of probation, the Probation Monitor and the licensee have requested to meet before the Board to request the conclusion of the monitoring and consultation meetings. This request letter is in the Board packet. Ms. Isaacson has successfully engaged with the Probation/ Monitor as evidenced through submission of one year of quarterly reports that have been reviewed by Board Designee **Oppenlander**. Her recommendation is for the Board to agree to conclude the monitoring and consultation meetings

which will effectively close the probationary period. And with that motion, Ms. Isaacson will have completed all items stipulated in the Consent Decree.

Ms. Isaacson took a few moments to thank Probation Monitor DeAnna Mears, LCSW. Ms. Mears commented that Ms. Isaacson has become stronger as a social worker and as a person. Ms. Isaacson has been very open to feedback and has sought clarification when dealing with difficult cases and has also been willing to make changes when necessary. As Probation Monitor, Mears is confident in requesting a completion of Ms. Isaacson's monitoring process.

Erickson remarked that a supportive work environment and having people to staff difficult cases with makes a big difference. She continued by thanking Ms. Isaacson for the work that she has done along the way and with Ms. Mears. **Sanders** disclosed that she works for the same company as Ms. Isaacson and not think that this creates bias in her decision-making on this matter. Board Counsel **Bhalla** thanked Board member **Sanders** for this disclosure. Given her statement on record and the underlying facts, he does not think that there would be an actual conflict in deliberating and voting on the matter.

Jacqueline Sanders made a motion to Conclude Monitoring and Probationary for Robyn Isaacson; seconded by Abigail Klimas. Roll call vote: Erickson – Aye; Klimas – Aye; Sanders – Aye. Motion passed.

Erickson moved to **Review and Discussion of Year-End Financials (October 1 2020 – December 31 2020) (For Possible Action)** asking **Lowery** to cover this item. **Lowery** indicated that in the Board packet are second quarter financials so the Board is looking for a target in the 50% range in terms of both expenses and income at December 31st 2020. BESW is trending a little under projections at 47% of income at the 50% mark. When we created a budget for this year, it was based on fee increases that we were going to receive. While income is moving in a positive direction, it is not quite as favorable as we planned. When you take a look at our expenses which would also be expected to be in the 50% range, you will see that our salaries are coming in at 39% and our other expenses are coming in at 26%. This makes the overall expenses at 34% which is indicative of how conservative we are being as we haven't been certain about how this budget would play out with COVID. One of the things that we have noted is that with the Governor's Emergency Directive has allowed individuals from other states to practice in Nevada without paying Nevada fees. Therefore, we have not been getting as much endorsement income as we would have predicted. This is due (in part) to telehealth, a practice that is now firmly in place as a result of the pandemic. We are carefully maintaining our expenses in anticipation that we will be able to balance our budget numbers during the current fiscal year.

Jacqueline Sanders made a motion to approve Financials for October 1 2020 to December 31 2020; seconded by Abigail Klimas. Roll call vote: Erickson – Aye; Klimas – Aye; Sanders – Aye. Motion passed.

Erickson moved on to the next agenda item: **Review and Discussion of 2021-2022 Budget (For Discussion Only)**. **Oppenlander** mentioned that this item is to provide a brief overview of the budget development process. The budget will be on the next Board Agenda for approval on May 14th. To create next year's budget, staff is studying trend lines and adjusting the projected fees to more accurately pinpoint expected income. These projections will include both fee increases and increases in the number of licensees. We are also trying to predict how legislative changes will affect the Board's income e.g. the chance that the Governor's Emergency Directive 11 may be discontinued. Next year, we will plan to reduce the disciplinary backlog by having a

total of 1.25 in FTEs for investigators, up from .5 FTEs currently. We plan for additional contract labor costs for 2021/ 2022 to include external desktop support and part-time clerical assistance. We plan for moderate raises for staff that have been extremely flexible while we work through the pandemic. And since this summer will be 3 years since we held a facilitated Board workshop for training and strategic planning, we will want to add funds to cover a facilitator for the workshop. In terms of travel costs, we expect to continue to provide Board trainings by utilizing Zoom meetings. However, the instate travel line item will stay in the budget to accommodate travel for the Board workshop as a face-to-face meeting. Of course, this will be dependent on COVID restrictions. The budget will include contract costs for an EITS Interlocal Agreement. We are also planning for an increase in credit card processing fees when BESW initial applications go online; and increases in the online renewal processing as Master Card and Visa have already noticed that they will be increasing fees next year. We expect some changes in future contracts that will be higher for storage/ payroll / bookkeeping services/ and for an auditor. We will also plan to include fees associated with Nevada Administrative Code changes for court reporters, LCB. And last, BESW expects increases in printing and postage.

Following, **Erickson** moved forward to **Item 3E Review and Discussion of Application Software Implementation. (For Discussion Only)**. **Lowery** gave the Board an update on the software implementation for BESW licensing applications. In 2015, BESW was given a legislative mandate to put both renewals and applications into an online process. This was an unfunded mandate. First, BESW got the online renewals up and running as it's where our biggest volume is. We are now in our second year of having online renewals and it's working very well. Now we are partly through the process of getting our initial applications into an online format. We have several different types of applications processes: There is the initial application for licensure, an application for internships, and an applications via endorsement process. We have beta tested the initial applications and the endorsements, and those work smoothly. We are still in the process of testing the internship applications process. This is a more complex process as the each application has to be completed by both the intern and the supervisor. Fortunately, we have had interns and supervisors who have been willing to beta test with us; but, we aren't finished yet. We plan to roll out online applications as soon as April. Related to this will be an increase in credit card charges. Once we move into online applications processing, this will increase the amount that we pay to credit card processing companies as applicants will be paying BESW using their personal credit cards instead of checks. We have to trust that this will be balanced out in a reduction of staff time processing the applications. For example, one advantage for BESW is that an application cannot be submitted to us if it is not complete. I think that that will allow for more efficiency. And when we complete the application implementation, the next module will be a disciplinary module.

Erickson next moved to **Item 3Fi: Status of Data Migration Plan (For Discussion Only)** and turned it over to **Oppenlander**. She informed the Board that the status of the BESW Data Migration Plan has not changed since February due to issues within the team we are assigned to work with. The Board has already approved for staff to work with the Enterprise Information Technology Services (EITS) team so this is a discussion item only. The EITS team is working with their new EITS leadership to come up with a solution so that BESW can move from Business and Industry to EITS. This long-standing issue initially began in July 2020 and in the meantime, B&I continues to provide services to BESW. From a risk management perspective, we determined that it is the best fit for BESW to rely on the technological savvy of the State of Nevada EITS system. The EITS team leader (Eric) is working to find a good solution for BESW, for B&I, and for EITS. He is committed to communicating regularly with BESW. He has briefly described 2 potential short-term solutions. Related to this, EITS has not yet issued an Interlocal Agreement

to BESW; this would be an agreement between BESW and EITS in which they would agree to perform certain services. In preparation, BESW has put various steps in place including:

- put together a desktop solutions contract with an outside vendor;
- secured and installed a dedicated circuit for SilverNet access in our office along with a new compatible network switch; SilverNet is the State's wide area network (WAN) used by agencies for connection between agency PCs and LANS, host computers and state application programs, and for outside access to the internet.
- installation was based on recommendation from EITS after they conducted an onsite assessment.

Oppenlander stated that BESW looks forward to an Interlocal Agreement with EITS so that we can complete the data migration project.

Erickson moved to **Item 3G for Review and Discussion of Association of Social Work Boards Committee Assignment (For Discussion Only)**. **Erickson** asked to have this item placed on the agenda to let everyone know that she was asked to chair the bylaws committee for ASWB. She will be working on the bylaws to see if ASWB needs to make any adjustments. Then the bylaws committee will present their findings at the ASWB Delegate Assembly in November.

Following, **Erickson** moved to **Item 3H, Review and Discussion of Updates for the 2021 Legislative Session (For Discussion Only)**. **Vander Poel** from Capitol Partners gave a quick legislative update from Carson City. He focused on Senate Bill 44 which was presented early on Monday morning. He told the members that Board President Erickson did an excellent job reading into the record in support for the bill. Also, he had communications with Valerie Cauhape Haskin who presented the bill and she also did an excellent job. So, after the bill starts its process moving through the Senate committee, we'll later have more interactions when the bill goes to the Assembly.

Vander Poel added that Capitol Partners is monitoring six bills that may have impact on the Social Work Board. Next Monday will be the deadline for bill introduction so there may be more. He stated that the Legislative Council Bureau has been working overtime to draft language and get prepared. **Erickson** commented how much she appreciates the work that he has been doing. **Vander Poel** talked about the work that takes place behind the scenes with **Oppenlander** et al. There are a lot of moving parts but together we get it all done. **Erickson** appreciated the coaching he provided; he agreed that the online process for testimony is very unique his year. Also, included in the Board Packet is a copy of the letter of support for SB44 that was submitted to Chair Spearman and the Senate Committee on Commerce and Labor from BESW. He also added that they have a request to speak with Assemblywoman and social worker Benitez-Thompson to bring her up-to-date about Senate Bill 44.

Erickson moved to **Item 3I - Executive Director's Report (For Discussion Only)** turning to Board Counsel **Bhalla** re: 3Ii - Pending Litigation Matter in the United States District Court for the District of Nevada - Case No. 3:20-cv-571-MMD-WG. He stated that there's really been no change. The case is still sitting on the docket as there is quite a bit of a backlog in the courts due to the pandemic. **Bhalla** and colleague Deputy Attorney General Benson are monitoring the case(s) as there are other employees from health and human services involved. He will continue to monitor and then provide any updates to the Board as necessary and is also available for questions.

Oppenlander then checked with the members on 3Iii - Future Agenda Items/ Ideas e.g. Board Workshop for Training and Strategic Planning. Hearing no new items, she closed her report stating that the next Board Meeting is 9 a.m. Friday, May 14, 2021.

Item 4 – Public Comment. Erickson asked for **Public Comment**. Hearing none, she asked for a motion for **Item 5 - Adjournment**.

A motion was made for Adjournment by Jacqueline Sanders, Seconded by Abigail Klimas. After a Roll Call Vote, the Motion Passed Unanimously.

The meeting was adjourned at 9:53 a.m.

Minutes Respectfully Submitted by Karen Oppenlander

3B

3rd Quarter Financial Information Graphic of YTD income and expenses

March	Annual Budget FY 20/21	Montly Budget - March	Monthly Actual - March	Monthly Variance Dollars	Monthly Variance Percent	Annual Year to Date	Annual Variance Dollar	Annual Variance Percent	
Fund Balance	\$ 150,515.74					75%			
INCOME									
40000 · RENEWAL FEES	505,125.00	42,093.75	41,862.50	231.25	99%	341,107.56	-164,017.44	68%	
41000 · APPLICATION FEE	27,600.00	2,300.00	2,475.00	-175.00	108%	22,370.00	-5,230.00	81%	
42000 · INITIAL LICENSE FEE	69,000.00	5,750.00	5,495.00	255.00	96%	52,792.50	-16,207.50	77%	
43000 · ENDORSEMENT FEE	12,500.00	1,041.67	1,950.00	-908.33	187%	12,085.00	-415.00	97%	
44000 · PROVISIONAL LICENSE FEES	2,000.00	166.67	187.50	-20.83	112%	1,012.50	-987.50	51%	
45000 · RENEWAL LATE FEE	2,000.00	166.66	400.00	-233.34	240%	500.00	-1,500.00	25%	
46000 · RESTORATION OF LICENSE	0.00	0.00	400.00	-400.00	0%	1,000.00	1,000.00	0%	
47000 · DISCIPLINARY COSTS	4,000.00	333.33	0.00	333.33	0%	0.00	-4,000.00	0%	
48000 · MISCELLANEOUS	10,000.00	833.33	270.00	563.33	32%	8,800.05	-1,199.95	88%	
49000 · INTEREST	10.50	0.88	49.70	-48.82	5648%	171.63	161.13	1635%	
Total Income	\$ 632,235.50	\$ 52,686.29	\$ 53,089.70	\$ (403.41)	101%	\$ 439,839.24	\$ (192,396.26)	70%	
Sub-Account Total	\$ 782,751.24					\$ 590,354.98			

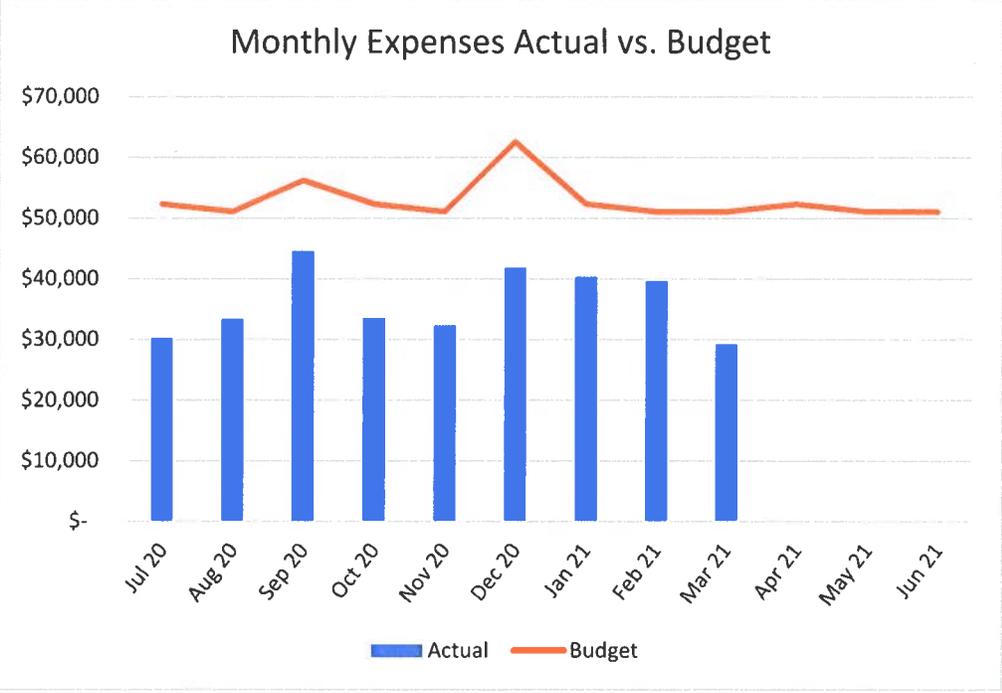
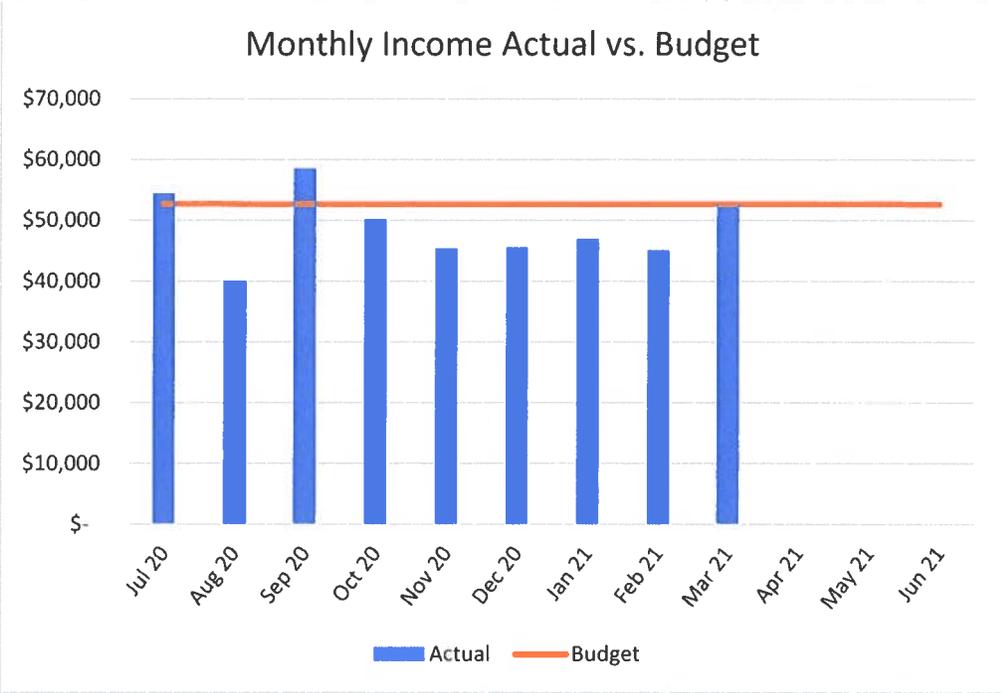
EXPENSES									
50050 · Wages	288,704.00	24,058.67	16,478.02	7,580.65	68%	171,320.86	-117,383.14	59%	
50102 · Group Health Insurance	45,750.00	3,812.50	2,883.58	928.92	76%	27,200.32	-18,549.68	59%	
50103 · Ins Regis	4,160.00	346.67	436.68	-90.01	126%	4,024.48	-135.52	97%	
50104 · Medicare	4,160.00	346.66	280.20	66.46	81%	2,501.92	-1,658.08	60%	
50105 · PERS-Employer paid	40,142.00	3,345.17	0.00	3,345.17	0%	22,959.78	-17,182.22	57%	
50106 · Unemployment Ins.	2,500.00	208.34	289.86	-81.52	139%	1,616.11	-883.89	65%	
50300 · Workman's Comp.	5,000.00	0.00	613.08	-613.08	0%	1,286.20	-3,713.80	26%	
Sub Account Total	\$ 390,416.00	\$ 32,118.01	\$ 20,981.42	\$ 11,136.59	65%	\$ 230,909.67	-159,506.33	59%	
61050 · Contract-Labor	15,000.00	1,250.00	1,111.00	139.00	89%	5,248.00	-9,752.00	35%	
61100 · Contract-Auditor	10,000.00	833.33	0.00	833.33	0%	7,074.00	-2,926.00	71%	
61150 · Contract-Legal	40,000.00	3,333.33	154.36	3,178.97	5%	7,216.33	-32,783.67	18%	
61200 · Contract-Lobbyist	37,500.00	3,125.00	2,750.00	375.00	88%	17,250.00	-20,250.00	46%	
61250 · Contract-Payroll Service	1,500.00	125.00	0.00	125.00	0%	582.50	-917.50	39%	
61300 · Court Reporting	4,500.00	375.00	0.00	375.00	0%	0.00	-4,500.00	0%	
61350 · Investigations	7,000.00	583.34	0.00	583.34	0%	0.00	-7,000.00	0%	
61400 · LCB	1,500.00	125.00	0.00	125.00	0%	0.00	-1,500.00	0%	
62000 · Operating Costs	7,500.00	625.00	376.77	248.23	60%	2,801.49	-4,698.51	37%	

62050 · Printing		7,000.00	583.33	165.22	418.11	28%	3,127.76	-3,872.24	45%
62100 · Copying		0.00	0.00	0.00	0.00	0%	0.00	0.00	0%
62150 · TORT Claim Fund		850.00	70.83	0.00	70.83	0%	800.08	-49.92	94%
62200 · Rent		21,350.00	1,779.17	1,750.00	29.17	98%	15,700.00	-5,650.00	74%
62250 · B and G Assessment		500.00	41.66	0.00	41.66	0%	0.00	-500.00	0%
62300 · Records Storage		750.00	62.50	215.21	-152.71	344%	588.67	-161.33	78%
62350 · Postage		7,500.00	625.00	0.00	625.00	0%	3,033.60	-4,466.40	40%
62400 · Telephone		2,000.00	166.67	154.16	12.51	92%	2,398.18	398.18	120%
62450 · Internet		3,000.00	250.00	241.13	8.87	96%	2,857.21	-142.79	95%
62500 · Computer Software		48,500.00	3,636.37	439.89	3,196.48	12%	19,152.34	-29,347.66	39%
62550 · Transcription		0.00	0.00	10.75	-10.75	0%	188.25	188.25	0%
62600 · COVID 19 UNK		1,000.00	83.34	19.47	63.87	23%	82.26	-917.74	8%
63050 · Dues & Registration		0.00	0.00	0.00	0.00	0%	0.00	0.00	0%
63100 · Professional Dues (ASWB)		0.00	0.00	250.00	-250.00	0%	250.00	250.00	0%
64050 · Bank Charges		120.00	10.00	0.00	10.00	0%	-35.38	-155.38	-29%
64100 · Credit Card Processing		7,000.00	583.33	582.21	1.12	100%	5,579.96	-1,420.04	80%
65000 · Host Fund		1,000.00	83.33	0.00	83.33	0%	0.00	-1,000.00	0%
66050 · In State Travel		7,000.00	583.34	0.00	583.34	0%	0.00	-7,000.00	0%
66100 · Out of State Travel		0.00	0.00	0.00	0.00	0%	0.00	0.00	0%
67000 · Training		0.00	0.00	0.00	0.00	0%	125.00	125.00	0%
68050 · Furniture		0.00	0.00	0.00	0.00	0%	0.00	0.00	0%
68100 · Computers		11,500.00	0.00	0.00	0.00	0%	37.88	-11,462.12	0%
Sub Account Total		\$ 243,570.00	\$ 18,933.87	\$ 8,220.17	\$ 10,713.70	43%	\$ 94,058.13	\$ (149,511.87)	39%
Total Expenses		\$ 633,986.00	\$ 51,051.88	\$ 29,201.59	\$ 21,850.29	57%	\$ 324,967.80	\$ (148,594.37)	51%
Net Position *		-1,750.50	1,634.41	23,888.11			114,871.44		
Net Position - Adjusted **		148,765.24					265,387.18		
* Net Position	Income and Expenses without Fund Balance								
**Net Position - Adjusted	Income and expenses with prior year Fund Balance								

CASH BALANCES

Checking							234,701.02		
Savings							5,245.97		
CD							25,440.19		
Total Cash Balance							\$ 265,387.18		

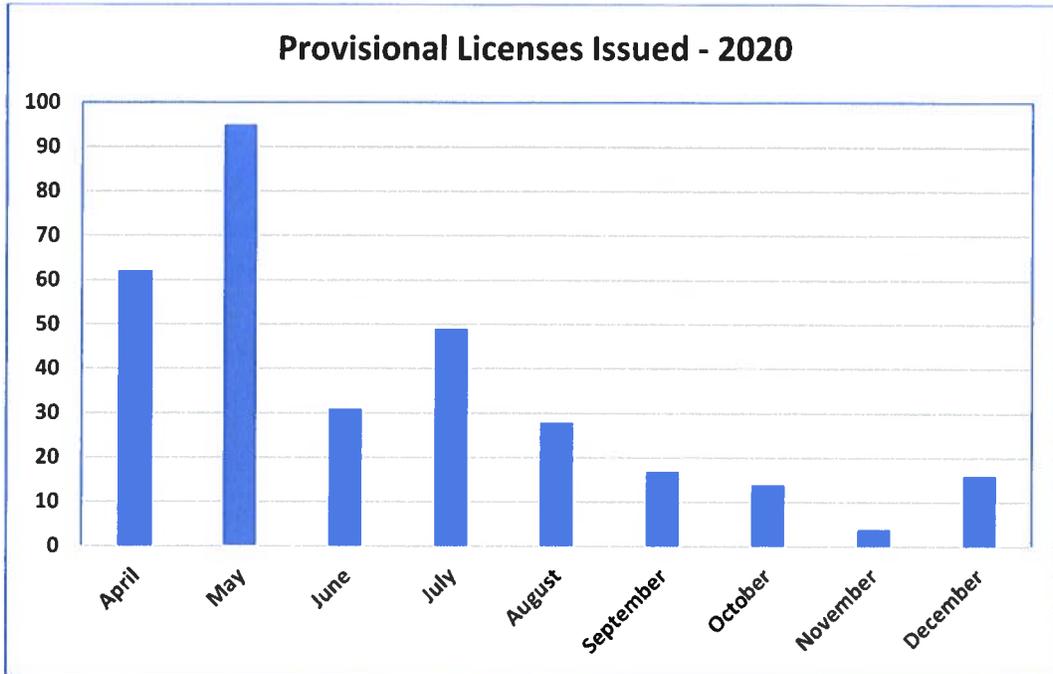
3rd Quarter Financials



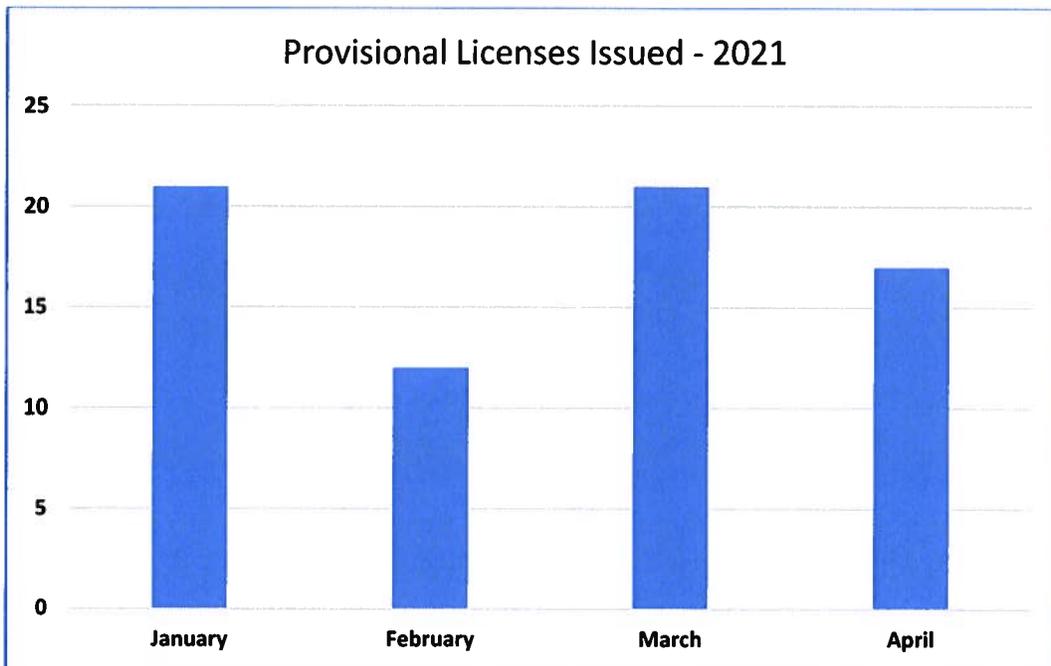
3C

Directive 11 Financial Impacts

Provisional Licenses Issued Based on Emergency Directive 11

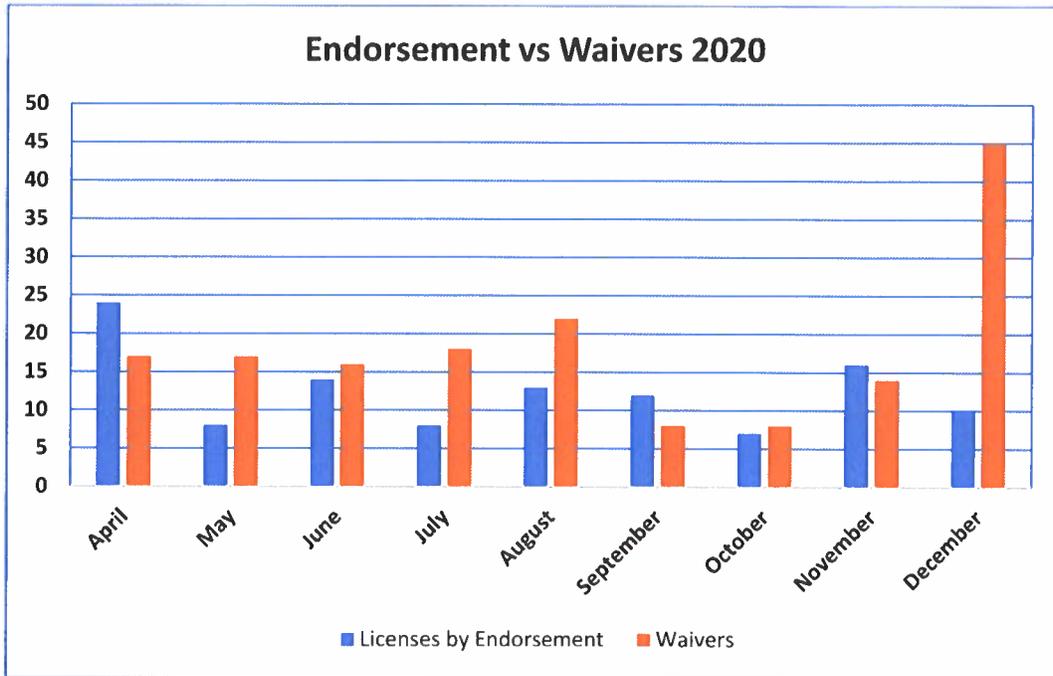


In 2020, Board issued 316 provisional licenses at no cost to the licensees. Represents \$29,625.00 in income not received.

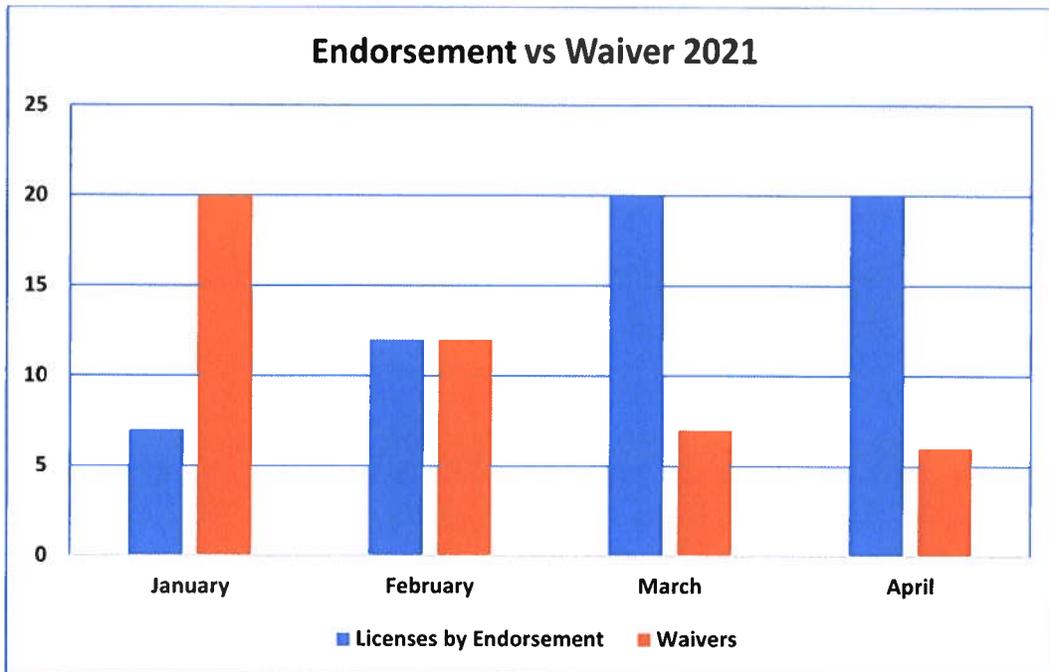


In first four months of 2021, our Board issued 71 provisional licenses at no cost to the licensees. Represents \$6,656.25.00 in income not received.

Licenses by Endorsement vs Waivers Granted Based on Emergency Directive 11



In 2020, the Board approved approximately 165 waivers to practice in NV without NV licensure. Represents \$49,500.00 in income not received.



In first four months of 2021, the Board approved 45 waivers to practice in NV without NV licensure. Represents \$13,500.00 in income not received.

3D

Data Reports Compiled by Board

- Quarterly Report to Occupational Boards
 - AB 457 Annual Report
 - Rural Breakdown of Licensees
 - ASWB Exam Results (national)
 - ASWB Exam Results (by NV university)

Reports of Occupational Licensing Boards

Administrator Login

Historic Data (2001-2008)

Select a board:

Social Workers, The Board of Examiners for

Quarters Reported by The Board of Examiners for Social Workers

[View all Records](#)

Quarter End Date	Disciplinary Actions	Denials	Disqualifications	Licenses Added*	Licenses Removed*	Applications Received*	Applications Rejected
6/30/2021	Not Reported	0	0	Not Reported	Not Reported	Not Reported	Not Reported
3/31/2021	0	0	0	116	54	228	0
12/31/2020	0	0	0	<u>76</u>	63	111	0
9/30/2020	0	0	0	<u>199</u>	62	170	0
6/30/2020	0	0	0	<u>264</u>	77	187	0
3/31/2020	0	0	0	<u>84</u>	43	171	0

* Total for all license types. The Board of Examiners for Social Workers has 7 license types.

Selected Quarter Records

[Change Scroll](#)

Total Licenses Reported for the Selected Quarter

License Type	Licenses Added	Licenses Removed	Applications Received	Applications Rejected	Applications Reviewed	Avg. Disposition
LASW	0	0	0	0	0	0
LCSW	59	19	85	0	0	0
LISW	0	0	0	0	0	0
LSW	36	23	143	0	3	0
LSW Provisional	21	12	0	0	0	0

*Total for license type up to and including the selected quarter.

Board of Examiners for Social Workers

AB457	Complaints					Applications for Licensure			
	Sect. 18(1)	Sect. 18 (1)	Sect. 18 (1)	Sect. 18 (1)	Sect. 18 (1)	Sect. 18 (2)	Sect. 18 (2)	Sect. 18 (2)	Sect. 35.5
Year	# of Complaints Filed	# of Investigations Completed	# of Cases Dismissed	# of Cases Settled	# of Cases to Hearing	# of Applications for Initial Licensing	# of Applications Requiring Additional Review	# of Applications for Renewal	# of Endorsed Licenses
2018	35	25	23	2	0	497	10	2771	102
2019	24	34	33	1	0	615	35	2874	97
2020	12	36	36	0	0	525	32	2706	141

Total Numbers of Social Workers by License Level and County

Date: 12/16/2020

License Levels are as follows –

- Licensed Clinical Social Worker (LCSW) – Independent clinical practice in behavioral health and any practice areas of other license categories.
- Licensed Independent Social Worker (LISW) – Independent non-clinical practice.
- Licensed Social Worker (LSW) – General practice, case management
- Licensed Associate of Social Work (LASW) – Grandfathered licensing category that is no longer used. Allows for general practice, case management

	County	LCSW	LISW	LSW	LASW	TOTAL
1	Carson	27	2	64	2	95
2	Churchill	7	0	19	0	26
3	Clark	781	5	1035	38	1859
4	Douglas	21	1	25	0	47
5	Elko	11	0	43	0	54
6	Esmeralda	0	0	0	0	0
7	Eureka	0	0	0	0	0
8	Humboldt	2	0	10	0	12
9	Lander	1	0	0	0	1
10	Lincoln	5	0	2	0	7
11	Lyon	18	0	31	1	50
12	Mineral	0	0	0	0	0
13	Nye	9	0	17	0	26
14	Pershing	1	0	3	0	4
15	Storey	3	0	2	0	5
16	Washoe	295	3	563	11	872
17	White Pine	5	0	9	0	14
	TOTAL	1186	11	1823	52	3072



Association of Social Work Boards

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17126 Mountain Run Vista Ct.
Culpeper, VA 22701

T / 800.225.6880

F / 540.829.0562

info@aswb.org

aswb.org

Date: April 1, 2021

To: Social Work Board Administrators

From: Dwight J. Hymans, ASWB Chief Executive Officer

RE: 2020 pass rates and other news

To say that 2020 was a year like no other does not begin to convey the challenges everyone faced when confronted with the COVID-19 virus. And yet individuals and organizations showed an extraordinary resilience despite facing the unknown.

Looking back, the social work regulatory community adapted to working remotely and kept the license application process moving forward. On the exam front, the number of administrations was reduced only by 7.4 percent in 2020 as compared to 2019 despite test centers being forced to shut down for six weeks and reopening at reduced capacity. The willingness and ability to extend authorizations to test speaks to the responsiveness of our members during this crisis.

Looking ahead, uncertainty remains—when will herd immunity render the virus less of a threat? What will efforts to achieve racial equity look like in regulation? We have taken the lessons learned from 2020 and begun to apply them to work protocols and to think creatively about ways to answer some of the questions being raised.

2020 pass rate reports

The 2020 pass rate reports for the United States and Canada as well as your jurisdiction are attached. These reports include pass rates for both first-time and total group test-takers. From a psychometric standpoint, first-time test-taker data give the most accurate indication of passing ability. Results for the total group of test-takers include candidates who are retaking the examination because of a previous failed attempt. The chances of failure are greater for candidates retaking the exam than for the first-time test-takers.

As is often the case with data related to performance, a larger N (number) tends to provide a more reliable basis for any analysis. Data for groups with small numbers more likely reflect the ability of the people in those groups. This is true of pass rate percentages related to the ASWB examinations. As you share this pass rate information with your regulatory board, please advise caution when reviewing reports that include small numbers of test-takers. As a general rule, ASWB recommends particular care be taken with drawing broad inferences from groups with an N of 200 or fewer test-takers.

In addition to providing member boards with the 2020 pass rates, we want to highlight some of the initiatives ASWB is undertaking in 2021.

(continues)

School reports/school data

New this year: ASWB is offering 2020 school reports free of charge to social work programs. Schools may request their report(s) from ASWB beginning June 1. This reflects a savings of \$100/exam category for schools that wish to order their reports. Ordering information will be updated on the website prior to that date.

As you know if your board receives these reports, school pass/fail summary reports show school-specific data for first-time, repeat, and total test-takers who indicated that they attended that college or university. The pass rates for the United States and Canada are provided for comparison. Few schools take advantage of this service. Only 55 schools requested 2019 data, and the five-year lookback shows that an average of 59 schools have requested the data annually. Our goal is to increase our engagement with schools and to invite them to be more active participants as we continue to help them strengthen connections between their programs and professional licensing.

ASWB offers member boards school pass/fail summary reports for any or all schools in the jurisdiction at no charge. Last year, only 19 jurisdictions took advantage of this service, possibly because of concern that the reports are subject to disclosure under law regarding freedom to access public information. We encourage member boards to request the 2020 reports for the social work programs in their jurisdictions to be informed and to consider ways to increase outreach to schools to help them increase their understanding of professional licensing and regulation.

Alternative to formal contracts

New this year: As formal contracts with member boards expire, ASWB will rely on the bylaws related to compliance with ASWB exam policies instead of renewing those contracts. If your contract is up for renewal, ASWB will send a memo outlining this change for your records. ASWB will continue to enter into an agreement with those jurisdictions that have a requirement for contracts in state law.

The bylaws related to the exams and membership are found here:

- Binding membership to exam policies: Article III. Definitions, Section 3; Article IV. Membership, Sections 2 & 3; Article V. Delegate Assembly, Sections 1& 2
- Continuing membership based on compliance with bylaws and exam policies as determined by the Board of Directors: Article IV. Membership, Section 4

Exam compliance update

As the June 30 deadline nears for members to be in compliance with ASWB exam use policy, ASWB is pleased to report that the majority of members that use the exams have come into compliance and/or received necessary waivers. We recognize that COVID-19 disruptions may have interrupted efforts of the remaining boards working toward compliance. ASWB staff will follow up with members as needed and as requested. We would like to achieve 100 percent compliance by the deadline!

We appreciate you!

Thank you once again for all you do to protect the public. If you have any questions, please contact Tanya Carpenter, Director of Examination Administration, at 800.225.6880, ext. 3003, or by email at tcarpenter@aswb.org. Please submit any questions regarding exam use policy in writing via email to examusepolicy@aswb.org. As always, we are ready to assist you in your public protection efforts.



**2020 Pass Rates for the ASWB Examinations
United States and Canada**

Exam Category and Group Type	Total Number of Examinations	Pass Rate	
		Number	Percentage
Associate			
First-Time	250	194	77.6
Repeat Group	87	39	44.8
Total Group	337	233	69.1
Bachelors			
First-Time	2,696	1,848	68.5
Repeat Group	856	325	38.0
Total Group	3,552	2,173	61.2
Masters			
First-Time	16,698	12,585	75.4
Repeat Group	6,774	2,174	32.1
Total Group	23,472	14,759	62.9
Advanced Generalist			
First-Time	134	86	64.2
Repeat Group	53	17	32.1
Total Group	187	103	55.1
Clinical			
First-Time	16,776	12,550	74.8
Repeat Group	7,902	2,900	36.7
Total Group	24,679	15,451	62.6
Total	52,227	32,719	62.6



Pass Rates of NV in 2020

Exam Category and Group Type	Total Number of Examinations	Pass Rate	
		Number	Percentage
Associate			
First-Time			
Repeat Group			
Total Group			
Bachelors			
First-Time	34	21	61.8
Repeat Group	8	4	50.0
Total Group	42	25	59.5
Masters			
First-Time	188	145	77.1
Repeat Group	49	17	34.7
Total Group	237	162	68.4
Advanced Generalist			
First-Time			
Repeat Group			
Total Group			
Clinical			
First-Time	124	96	77.4
Repeat Group	31	16	51.6
Total Group	155	112	72.3
Total	434	299	68.9



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17126 Mountain Run Vista Ct.
Culpeper, VA 22701

T / 800.225.6880

F / 540.829.0562

info@aswb.org

aswb.org

Date: May 6, 2021

To: Social work board administrators

From: Tanya Carpenter, ASWB Director of Examination Administration

RE: 2020 school pass/fail summary reports

Enclosed are copies of the school pass/fail summary reports for the social work education programs in your jurisdiction for the year 2020. These data are for candidates for social work licensure taking the ASWB examinations.

You have requested this data with the understanding that this information will probably be subject to disclosure under laws providing for freedom to access public information. Therefore, the schools of social work in your jurisdiction have the right to request the pass rate information for their graduates from your office.

Please consider the following general reminders as you review the data or share it with others.

As is often the case with data related to performance, a larger N (number) tends to provide a more reliable basis for any analysis. Data for groups with small numbers more likely reflect the ability of the people in those groups. This is true of pass rate percentages related to the ASWB examinations. ASWB recommends particular care be taken with drawing broad inferences from groups with an N of 200 or fewer test-takers.

These reports also include pass rates for both first-time and total group test-takers. From a psychometric standpoint, first-time test-taker data give the most accurate indication of passing ability. Results for the total group of test-takers include candidates who are retaking the examination because of a previous failed attempt. Candidates who are retaking an exam are more likely to fail on subsequent attempts than candidates who are testing for the first time. The pass rate is determined by the difficulty of the test form, the cut score, and the quality of the group of candidates who take the examination at that particular time. Because the quality of the group of candidates taking the test varies slightly from group to group, the pass rate also varies. The larger the group of candidates, the smaller the amount of variation. Even with an N of 200 or more, it is common to have a variation in the pass rate of a few points. Also, please be aware that the data reflect numbers of examinations administered, not numbers of different candidates taking the examination.

As recently announced, ASWB is offering the 2020 school data pass/fail summary reports for free to the individual schools of social work. We will notify accredited programs as we begin distributing June 1, 2021.

Please let me know if you have questions.



School Pass/Fail Summary Report

School: University of Nevada - Las Vegas

Examination: BACHELORS

The following table presents the numbers of examinations administered to candidates who indicated that they attended the college or university listed above. Figures indicate the percentage of first-time, repeat, and total examinees who passed the Bachelors examination during the year(s) 2020. Note that failing examinees may repeat the examination more than once.

Year	First-Time				Repeat				Total			
	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate
2020	4	6	10	40%	0	1	1	0%	4	7	11	36%

The following table provides the percentages of passing candidates for first-time, repeat, and total examinees in the United States and Canada for the year(s) 2020. These data are provided for comparative purposes only.

Pass Rates – U.S. & Canada			
Year	First-Time	Repeat	Total
2020	68.5%	38.0%	61.2%

Inferences and suppositions cannot be reliably made from pass rate data for groups of fewer than 200 candidates.



School Pass/Fail Summary Report

School: University of Nevada - Las Vegas

Examination: MASTERS

The following table presents the numbers of examinations administered to candidates who indicated that they attended the college or university listed above. Figures indicate the percentage of first-time, repeat, and total examinees who passed the Masters examination during the year(s) 2020. Note that failing examinees may repeat the examination more than once.

Year	First-Time				Repeat				Total			
	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate
2020	46	14	60	77%	9	17	26	35%	55	31	86	64%

The following table provides the percentages of passing candidates for first-time, repeat, and total examinees in the United States and Canada for the year(s) 2020. These data are provided for comparative purposes only.

Pass Rates – U.S. & Canada			
Year	First-Time	Repeat	Total
2020	75.4%	32.1%	62.9%

Inferences and suppositions cannot be reliably made from pass rate data for groups of fewer than 200 candidates.



School Pass/Fail Summary Report

School: University of Nevada - Las Vegas

Examination: CLINICAL

The following table presents the numbers of examinations administered to candidates who indicated that they attended the college or university listed above. Figures indicate the percentage of first-time, repeat, and total examinees who passed the Clinical examination during the year(s) 2020. Note that failing examinees may repeat the examination more than once.

Year	First-Time				Repeat				Total			
	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate
2020	62	10	72	86%	8	7	15	53%	70	17	87	80%

The following table provides the percentages of passing candidates for first-time, repeat, and total examinees in the United States and Canada for the year(s) 2020. These data are provided for comparative purposes only.

Pass Rates - U.S. & Canada			
Year	First-Time	Repeat	Total
2020	74.8%	36.7%	62.6%

Inferences and suppositions cannot be reliably made from pass rate data for groups of fewer than 200 candidates.



School Pass/Fail Summary Report

School: University of Nevada - Las Vegas

Examination: ADVANCED GENERALIST

The following table presents the numbers of examinations administered to candidates who indicated that they attended the college or university listed above. Figures indicate the percentage of first-time, repeat, and total examinees who passed the Advanced Generalist examination during the year(s) 2020. Note that failing examinees may repeat the examination more than once.

Year	First-Time				Repeat				Total			
	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate
2020	0	0	0	0%	0	0	0	0%	0	0	0	0%

The following table provides the percentages of passing candidates for first-time, repeat, and total examinees in the United States and Canada for the year(s) 2020. These data are provided for comparative purposes only.

Pass Rates – U.S. & Canada			
Year	First-Time	Repeat	Total
2020	64.2%	32.1%	55.1%

Inferences and suppositions cannot be reliably made from pass rate data for groups of fewer than 200 candidates.



School Pass/Fail Summary Report

School: University of Nevada - Reno

Examination: BACHELORS

The following table presents the numbers of examinations administered to candidates who indicated that they attended the college or university listed above. Figures indicate the percentage of first-time, repeat, and total examinees who passed the Bachelors examination during the year(s) 2020. Note that failing examinees may repeat the examination more than once.

Year	First-Time				Repeat				Total			
	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate
2020	12	3	15	80%	4	3	7	57%	16	6	22	73%

The following table provides the percentages of passing candidates for first-time, repeat, and total examinees in the United States and Canada for the year(s) 2020. These data are provided for comparative purposes only.

Pass Rates – U.S. & Canada			
Year	First-Time	Repeat	Total
2020	68.5%	38.0%	61.2%

Inferences and suppositions cannot be reliably made from pass rate data for groups of fewer than 200 candidates.



School Pass/Fail Summary Report

School: University of Nevada - Reno

Examination: MASTERS

The following table presents the numbers of examinations administered to candidates who indicated that they attended the college or university listed above. Figures indicate the percentage of first-time, repeat, and total examinees who passed the Masters examination during the year(s) 2020. Note that failing examinees may repeat the examination more than once.

Year	First-Time				Repeat				Total			
	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate
2020	63	15	78	81%	4	8	12	33%	67	23	90	74%

The following table provides the percentages of passing candidates for first-time, repeat, and total examinees in the United States and Canada for the year(s) 2020. These data are provided for comparative purposes only.

Pass Rates – U.S. & Canada			
Year	First-Time	Repeat	Total
2020	75.4%	32.1%	62.9%

Inferences and suppositions cannot be reliably made from pass rate data for groups of fewer than 200 candidates.



School Pass/Fail Summary Report

School: University of Nevada - Reno

Examination: CLINICAL

The following table presents the numbers of examinations administered to candidates who indicated that they attended the college or university listed above. Figures indicate the percentage of first-time, repeat, and total examinees who passed the Clinical examination during the year(s) 2020. Note that failing examinees may repeat the examination more than once.

Year	First-Time				Repeat				Total			
	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate
2020	26	8	34	76%	7	2	9	78%	33	10	43	77%

The following table provides the percentages of passing candidates for first-time, repeat, and total examinees in the United States and Canada for the year(s) 2020. These data are provided for comparative purposes only.

Pass Rates - U.S. & Canada			
Year	First-Time	Repeat	Total
2020	74.8%	36.7%	62.6%

Inferences and suppositions cannot be reliably made from pass rate data for groups of fewer than 200 candidates.



School Pass/Fail Summary Report

School: University of Nevada - Reno

Examination: ADVANCED GENERALIST

The following table presents the numbers of examinations administered to candidates who indicated that they attended the college or university listed above. Figures indicate the percentage of first-time, repeat, and total examinees who passed the Advanced Generalist examination during the year(s) 2020. Note that failing examinees may repeat the examination more than once.

Year	First-Time				Repeat				Total			
	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate	Pass	Fail	Total	Rate
2020	0	0	0	0%	0	0	0	0%	0	0	0	0%

The following table provides the percentages of passing candidates for first-time, repeat, and total examinees in the United States and Canada for the year(s) 2020. These data are provided for comparative purposes only.

Pass Rates – U.S. & Canada			
Year	First-Time	Repeat	Total
2020	64.2%	32.1%	55.1%

Inferences and suppositions cannot be reliably made from pass rate data for groups of fewer than 200 candidates.

3E

Legislative Session Update

- SB 44 – To be sent separately
- SB44 – Support Letter from ASWB
 - SB151
 - SB326
- Capitol Partners Report – To be sent separately



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17126 Mountain Run Vista Ct.
Culpeper, VA 22701

t / 800.225.6880
f / 540.829.0562
info@aswb.org

aswb.org

March 26, 2021

Electronic submission

Attention: Senator Pat Spearman, Chair
Senate Committee on Commerce and Labor
State of Nevada Legislative Building
401 S. Carson Street
Carson City, NV 89701-4747

RE: Nevada Senate Bill 44

Dear Senator Spearman and Senate Committee Members:

The Association of Social Work Boards joins with the Nevada Board of Examiners for Social Workers in supporting the Nevada Rural Regional Behavioral Health Policy Board and Senate Bill 44 (SB44). ASWB is the membership association of the 54 social work regulatory boards in the United States and the 10 Canadian provinces. ASWB supports regulatory boards in a variety of capacities, including the provision of contracted services, providing research and information to assist with the development and administration of social work regulation, and developing and administering all social work licensing examinations offered in the United States. ASWB's premier resource supporting social work regulation is the Model Social Work Practice Act. The model act reflects best practices for social work regulation and offers guidance to help regulators and legislators develop regulatory and legislative proposals, facilitates greater standardization of social work regulation, increases public understanding of social work, and incorporates licensure by endorsement as a means of increasing practice mobility and license portability.

The proposed legislation accomplishes several critical objectives to improve access to behavioral health services in Nevada. ASWB's comments are specific to the ways in which the proposed legislation addresses the social work profession.

First, adding licensure by endorsement provisions streamline the license process for incoming social work applicants licensed in other U.S. states and territories and for the military, thereby allowing more rapid entry into the Nevada workforce.

Second, adding a masters license to the Nevada social work regulatory framework aligns Nevada with the 46 other U.S. states and territories that recognize a license category of master social worker, and strengthens proposed endorsement provisions by granting incoming licensed social work applicants in good standing a license in Nevada that is consistent in title and scope of practice with their equivalent existing license(s).

Third, SB44 upholds and advances the public protection mission of the Nevada Board of Examiners for Social Workers by bringing Nevada into compliance with ASWB's exam use policy of administering the appropriate exam as designated by the license applicant's educational credentials. This means that the master social worker applicant will sit for the Masters exam rather than the Bachelors exam.

(continued)

ASWB congratulates the NV RRBHPB and the NV BESW on the collaborative work that resulted in this legislation. The bill's addition of a master social worker license, which is consistent with the guidance of the ASWB Model Social Work Practice Act, is noted and to be commended. Further, the bill's licensure by endorsement provisions are in line with the model act and its intended purpose of promoting public protection through regulation of social work practice. The addition of the master social worker license also brings Nevada into compliance with ASWB's exam use policy, which is critical to ensuring the integrity and defensibility of the licensing exams as indicators of competence according to their purpose as defined.

The passage of SB44 will expedite entry of licensed social workers into the workforce, resolve perceived barriers to practice, and result in the following benefits:

- The NV RRBHPB and the NV BESW demonstrate that they are aligned with national efforts to streamline licensure transfer for eligible licensees and military applicants.
- The NV BESW has the potential to grant a greater number of license transfers, thereby increasing efficiencies and improving regulatory processes.
- Licensees are more likely to follow the rules rather than practicing without a license.
- Consumers of social work services in Nevada will have greater access to competent providers and services provided by licensed practitioners.

Respectfully,



Dwight J. Hymans, MSW, LCSW, ACSW
ASWB Chief Executive Officer

3F

Data Migration Plan

3G

2021-2022 Draft Budget

Income	Budget 2020 / 2021 September Budget	Budget 2021 / 2022
Fund Balance	\$ 150,515.74	\$ 235,878.00
40000 · RENEWAL FEES	505,125.00	505,125.00
41000 · APPLICATION FEE	27,600.00	27,600.00
42000 · INITIAL LICENSE FEE	69,000.00	69,000.00
43000 · ENDORSEMENT FEE	12,500.00	12,500.00
44000 · PROVISIONAL LICENSE FEES	2,000.00	2,000.00
45000 · RENEWAL LATE FEE	2,000.00	2,000.00
46000 · RESTORATION OF LICENSE		0.00
47000 · DISCIPLINARY COSTS	4,000.00	2,000.00
48000 · MISCELLANEOUS		
48050 · Copies		
48100 · Lists-Labels		
48150 · Returned Check Fee		
48200 · Wallet Card / Wall Certificate		
48250 · Workshop Fee		
48000 · MISCELLANEOUS - Other		
Total 48000 · MISCELLANEOUS	10,000.00	10,000.00
49000 · INTEREST	10.50	10.50
Total Income	\$ <u>632,235.50</u>	\$ <u>630,235.50</u>
	\$ <u>782,751.24</u>	\$ <u>866,113.50</u>

Expense

50000 · Payroll			
50050 · Wages	288,704.00		245,353.00
50100 · Employer Payroll Expenses			
50102 · Group Health Insurance	45,750.00		33,808.00
50103 · Ins Regis	4,160.00		3,558.00
50104 · Medicare	4,160.00		3,558.00
50105 · PERS-Employer paid	40,142.00		37,600.00
50106 · Unemployment Ins.	2,500.00		3,000.00
50100 · Employer Payroll Expenses - Other			
Total 50100 · Employer Payroll Expenses	96,712.00		81,524.00
50300 · Workman's Comp.	5,000.00		5,000.00
Total 50000 · Payroll	\$ 390,416.00	\$	331,877.00
61000 · Contract Services			
61050 · Contract-Labor	15,000.00		50,000.00
61100 · Contract-Auditor	10,000.00		15,000.00
61150 · Contract-Legal	40,000.00		35,000.00
61200 · Contract-Legislative Consultant	37,500.00		32,500.00
61250 · Contract-Payroll Service	1,500.00		2,000.00
61300 · Court Reporting	4,500.00		4,500.00
61350 · Investigations	7,000.00		7,000.00
61400 · LCB	1,500.00		4,000.00
61000 · Contract Services - Other			
Total 61000 · Contract Services	\$ 117,000.00	\$	150,000.00
62000 · Operating Costs			
62050 · Printing	7,000.00		7,000.00
62100 · Copying			
62150 · TORT Claim Fund	850.00		850.00
62200 · Rent	21,350.00		21,600.00
62250 · B and G Assessment	500.00		500.00
62300 · Records Storage	750.00		1,000.00
62350 · Postage	7,500.00		6,000.00
62400 · Telephone	2,000.00		3,000.00
62450 · Internet	3,000.00		5,400.00
62500 · Computer Software	48,500.00		35,000.00
62550 · Transcription			
62600 - COVID 19 Unknown	1,000.00		1,000.00
62000 · Operating Costs - Other	7,500.00		7,000.00
Total 62000 · Operating Costs	\$ 99,950.00	\$	88,350.00
63000 · Professional Dues			
63050 · Dues & Registration			
63100 · Professional Dues (ASWB)	250.00		250.00
63000 · Professional Dues - Other			15,000.00
Total 63000 · Professional Dues	\$ 250.00	\$	15,250.00
64050 · Bank Charges	120.00		120.00
64100 · Credit Card Processing	7,000.00		10,000.00
65000 · Host Fund	1,000.00		1,000.00
66000 · Travel			
66050 · In State Travel	7,000.00		5,000.00
66100 · Out of State Travel			
66000 · Travel - Other			
Total 66000 · Travel	\$ 7,000.00	\$	5,000.00
67000 · Training			
68000 · Office Equipment			
68050 · Furniture			
68100 · Computers	11,500.00		10,000.00
68000 · Office Equipment - Other			
Total 68000 · Office Equipment	\$ 11,500.00	\$	10,000.00
Total Expense	\$ 634,236.00	\$	611,597.00
Net Income			
Net Income	\$ 148,515.24	\$	254,516.50

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ASWB Trainings

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Executive Director's Report

Professional & Occupational Licensing Boards Administrative Collaborative

State of Nevada General Records Retention and Disposition Schedule November 17, 2020

Record Retention and Disposition Guidelines Summary

The following Records Retention and Disposition Guidelines Summary has been extracted from the State of Nevada General Records Retention and Disposition Schedule as published November 17, 2020. Board Specific Record Retention Schedules supplement and/or supersede specific sections of the General Record Retention Schedule.

This chart is intended to provide a snapshot of the applicable retention and disposition schedule for Professional & Occupational Licensing Boards and may not list all pertinent Board documents. For further detail, please refer to the full General Records Retention and Disposition Schedule published by the Nevada State Library, Archives and Public Records, Records Management Program, and supplemental Board Specific Record Retention Schedules.

Retention period begins upon the completion, expiration, termination or supersede date of the record, as applicable; Disposition may be completed at the end of the Retention Period.

PER NRS 239.051 Electronic Records are an Acceptable Format in which to retain records.

Once verified as complete and accurate, hard copy records can be disposed of.

Professional & Occupational Licensing Boards Record Retention and Disposition Guidelines Summary

Description		Years to Be Retained							Disposition	
Code	Title	1	3	4	5	6	7	10	Destroy	Archive
	ADMINISTRATIVE, FISCAL & LEGAL									
2015008	Administrative: Agency Special Event Files	X								X
2015022	Administrative: Calendars Agency Staff	X							X	
2004234	Administrative: Complaint Files		X						X	
2010033	Administrative: Correspondence Files Routine Business	X							X	
2009023	Administrative: Correspondence Files Transitory	X							X	
2010034	Administrative: Correspondence Files Official			X						X
1998165	Administrative: Delegation of Authority		X						X	
2012047	Administrative: Executive Reports		X							X
2006138	Administrative: Insurance Policies					X			X	
2013047	Administrative: Internal Procedures	X							X	
1995120	Administrative: Logs	X							X	
2002106	Administrative: Organizational Charts (retain until superseded)									X
2015013	Administrative: Public Records Requests		X						X	
2005112	Administrative: Strategic Plan Files (retain until superseded)									X
2005105	Administrative: Surveys		X							X
2005095	Audits: Audit Records		X						X	
2004023	Budget: Budget Files		X						X	

Description		Years to Be Retained							Disposition	
Code	Title	1	3	4	5	6	7	10	Destroy	Archive
2000042	Budget: Mission Statement (retain until superseded)								X	
2003100	Employee Service Jacket							X	X	
2020003	Fiscal: Boards and Commissions Financial Transactions					X			X	
2009027	Fiscal: Unclaimed Property						X		X	
2001036	Fiscal Vendor Files		X						X	
1998151	Fiscal: W-9 Tax ID Files		X						X	
19988245	IRS Tax Documentation			X					X	
1995086	Legal: Contracts and Agreements				X				X	
2000032	Legal: Declaratory Orders							X		
2006002	Legal: Legal Files (Board Copy)					X				
2000044	Legal: Opinions and Letters of Advice (retain until superseded)									X
2000047	Legal: Rule Making Files (Regulations)					X				X
1995141	Legal: Summons and Subpoenas (received)	X							X	
	LICENSING									
2006053	Licensing: Applications Denied, Incomplete or Withdrawn		X						X	
2002086	Licensing: Child Support Questionnaire (standalone document not included with Applications)	X							X	
2014216	Licensing: Enforcement actions against unlicensed activities							X	X	
2006058	Licensing: Examination Development and Validation Files (until superseded)		X						X	
2006057	Licensing: Examination Files		X						X	
1998110	Licensing: Index and List of Licensees	X								X
2006059	Licensing: Professional and Occupational Licensing – Applications							X	X	

Description		Years to Be Retained							Disposition	
Code	Title	1	3	4	5	6	7	10	Destroy	Archive
2018025	Licensing: Professional and Occupational Licensing – Disciplinary (retain for thirty (30) calendar years)								X	
2006054	Licensing: Professional and Occupational Licensing – Investigations							X	X	
2014205	Licensing: Professional and Occupational Licensing – Renewals (retain 3 most recent from end of renewal period)		X						X	
	OPEN MEETING LAW / BOARD MEETINGS & HEARINGS									
2014206	Open Meeting Law: Meeting Notification Requests	X							X	
2005140	Open Meeting Law: Minutes of Public Bodies				X					X
2008032	Open Meeting Law: Posting Documentation				X				X	
2006001	Open Meeting Law: Recordings of Meetings		X						X	
2014174	Open Meeting Law: Supplemental Materials	X							X	
	PAYROLL, PERSONNEL & PROPERTY MANAGEMENT									
1996113	Payroll Reports (administrative files)		X						X	
2004218	Personnel Actions: Alcohol and Drug Testing				X				X	
2004233	Personnel Actions: Disciplinary Records		X						X	
1998153	Personnel: Application Files (unsolicited & board members)	X							X	
2002074	Personnel: Employee Benefit Records		X						X	
2008014	Personnel: Employee Insurance and Benefit Claim Files		X						X	
2003156	Personnel: Employee Records Hired by Independent Boards							X	X	

Description		Years to Be Retained							Disposition	
Code	Title	1	3	4	5	6	7	10	Destroy	Archive
2013046	Personnel: Internal Study Findings		X						X	
2005098	Personnel: IRS Tax Documentation			X					X	
2007028	Personnel: Payroll Records		X						X	
2005097	Personnel: Unemployment Insurance Records			X					X	
2012042	Occupational Safety: Accident Reports		X						X	
2003010	Property Management: Asset Files		X						X	
1998160	Property Management: Fixed Asset Inventory		X						X	

HR133 and Telehealth

IN GENERAL.—Payment may not be made under this paragraph for telehealth services furnished by a physician or practitioner to an eligible telehealth individual for purposes of diagnosis, evaluation, or treatment of a mental health disorder unless such physician H. R. 133—1776 or practitioner furnishes an item or service in person, without the use of telehealth, for which payment is made under this title (or would have been made under this title if such individual were entitled to, or enrolled for, benefits under this title at the time such item or service is furnished)—“(I) within the 6-month period prior to the first time such physician or practitioner furnishes such a telehealth service to the eligible telehealth individual; and “(II) during subsequent periods in which such physician or practitioner furnishes such telehealth services to the eligible telehealth individual, at such times as the Secretary determines appropriate.