



State of Nevada

Board of Examiners for Social Workers

4600 Kietzke Lane, #C-121, Reno, NV 89502

(775) 688-2555

Public Records Requests

Parties interested in receiving public information for a social worker may submit their request in writing to slowery@besw.nv.gov.

The written request should include the name and license number of the social worker, the specific information requested, the requestor's name, contact information, and mailing address to be used.

PUBLIC RECORDS REQUEST FEE SCHEDULE

- Per NRS 239.052, fees for public records request will be assessed at **0.50 per page**. This fee covers normal staff time and standard mail via USPS.
- If the requestor wishes mailing services other than standard mail via USPS there may be an additional fee.
- **An estimate of costs will be provided to the requestor and payment in full due prior to the release of records.**

Pursuant to NRS 239.055, an additional fee may be charged for extraordinary use of personnel or technological resources.