STATE OF NEVADA

BOARD OF EXAMINERS FOR SOCIAL WORKERS

4600 Kietzke Lane, Suite C121, Reno, Nevada 89502
775-688-2555

PUBLIC NOTICE OF BOARD MEETING

Friday, October 19, 2018 at 9:00am

University of Nevada, Reno
System Computing Services (SCS) Building, Room 47
Building 133 - off 16th Street entrance to campus
Reno, NV 89557

Some members of the Board may be attending the meeting and other persons may observe the meeting and provide testimony, through a simultaneous videoconference conducted at the following location:

Mojave Mental Health
4000 E. Charleston Blvd., Suite B-230
Las Vegas, Nevada 89104

Please Note: The Board of Examiners for Social Workers may address agenda items out of sequence, combine the agenda items, pull or remove the agenda items, in order to aid the efficiency or effectiveness of the meeting or to accommodate persons appearing before the Board. The Board may continue agenda items to the next meeting as needed. (NRS 241.020)

Public comment is welcomed by the Board and will be heard at the beginning of the Board meeting following the Call to Order and Roll and at the end of the agenda prior to the adjournment of the Board meeting. Public comment may be limited to three (3) minutes per person. The Board meeting Chair may allow additional time to be given a speaker as time allows and at his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. *See NRS 233B.126.*

AGENDA

1. Call to Order and Roll.

2. Public Comment.
   Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public comment may be limited to three (3) minutes.

3. Board Operations.

   A. (For Possible Action) Review, Discussion and Possible Approval September 21, 2018 Board Meeting Minutes.
   B. (For Possible Action) Review, Discussion and Possible Approval of Hearing for Licensure
      i. Review, Discussion and for Possible Action, SAC, Applicant for Licensure Pursuant to NRS 641.B260 and NAC 641B.090
      ii. Review, Discussion and for Possible Action, SDE, Applicant for Licensure Pursuant to NRS 641.B260 and NAC 641B.090.

C. (For Possible Action) Review, Discussion and for Possible Action, Approval of Consent Decree (Settlement Agreement) in the Matter Pertaining to RNB, Licensed Social Worker (LSW) for Disciplinary Case Number G17-25.
D. (For Possible Action) Review, Discussion and Possible Approval to Discharge Disciplinary Case Numbers G16-06, G16-11, G17-23.
E. (For Possible Action) Review, Discussion and Possible Approval of September 30 2018 Financial Report.
F. (For Possible Action) Review, Discussion and Possible Approval of Revisions to L-010 Screening Question Policy for the Issuance or Renewal of a License to Practice as a Social Worker in the State of Nevada ("Yes Policy")
   i. Draft Revision of Screening Questions on Initial Application (to be correlated with questions posed on renewals)
   ii. Draft Revision of Content of L-010.
G. (For Possible Action) Review, Discussion and Possible Approval of Update re: Legislative and Regulative Issues
   i. Lobbyist Report
   ii. October 1 2018 Letter to Board from the Sunset Subcommittee of the Legislative Commission.
H. Executive Director's report.
   i. Putting "Professionalism and De-Professionalization" on Agenda
   ii. Brief Review of Sample Form Being Utilized by Compliance Unit
   iii. Update on Albertson Consulting Company contract progress
   iv. Strategic Planning Discussion.

4. Public Comment.
Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public comment will be limited to three (3) minutes.

5. (For Possible Action) Adjournment.

Please contact Karen Barsell, LISW at (775) 688-2555 for supporting materials regarding the meeting. Supporting materials can be picked up at 4600 Kietzke Lane, Suite C-121, Reno, Nevada 89502.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board of Examiners for Social Workers, 4600 Kietzke Lane, C121, Reno, Nevada 89502, or call (775) 688-2555, as soon as possible.

The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

This notice has been posted at the office of the Board of Examiners for Social Workers; the Board's Web Site www.socwork.nv.gov; the State of Nevada's Public Notice Website http://notice.nv.gov; University of Nevada, Reno, System Computing Center, Mojave Adult Clinic, Las Vegas and the following locations:
Washoe County Social Services, 350 S. Center Street, Reno, Nevada
Clark County Social Services, 1600 Pinto Lane, Las Vegas, Nevada
University of Nevada, Las Vegas, School of Social Work, Las Vegas, Nevada
University of Nevada, Reno, School of Social Work, Anasari Business Building, Reno, Nevada

STATE OF NEVADA

BOARD OF EXAMINERS FOR SOCIAL WORKERS

4600 Kietzke Lane, Suite C121, Reno, Nevada 89502
775-688-2555

MINUTES OF BOARD MEETING
September 21, 2018

MEETING CALLED TO ORDER: The meeting of the Board of Examiners for Social Workers was called to order by Vikki Erickson, Board President, at 9:00 a.m. The meeting was held at the University of Nevada, Reno (UNR) System Computing Services Building, Room 47, in Reno, Nevada, 89557. There was a simultaneous videoconference conducted at Mojave Adult Clinic, 4000 E. Charleston Blvd., Suite B-230, Las Vegas, Nevada. President Erickson noted that the meeting had been properly posted and that the Board members present constituted a quorum. Roll call was initiated by President Erickson, with the following individuals present:

Members Present:
- Vikki Erickson, LCSW, President **(Erickson)**
- Jodi Ussher, LCSW, Vice President **(Ussher)**
- Susan Nielsen, Secretary / Treasurer **(Nielsen)**
- Monique Harris, LCSW, Board Member **(Harris)**
- Stefaine Maplethorpe, LCSW, Board Member **(Maplethorpe)**

Staff Present
- Karen Barsell, Executive Director **(Barsell)**
- Michael Detmer, Esq., Board Counsel **(Detmer)**
- Miranda Hoover, Capitol Partners **(Hoover)**
- Sandy Lowery, LCSW, LCADC, Deputy Director **(Lowery)**
- Richard Miller, Investigator **(Miller)**

*Board members and Board staff will be identified by the above **bolded** means throughout the minutes.*

PUBLIC COMMENT: No public comment was offered at this time.

REGULAR AGENDA: *(Listed items may be taken out of order.)*

Board Operations

Erickson introduced item 3A (For Possible Action) Review, Discussion and Possible Approval of the (3Ai) August 16 2018 Board Retreat Meeting Minutes, (3Aii) August 17 2018 Board Retreat Meeting Minutes, and (3Aiii) August 17 2018 Board Meeting Minutes.

First, **Erickson** asked the Board to consider the (3Ai) August 16 2018 Board Meeting Minutes.

Ussher motioned to approve August 16 2018 Board Retreat Meeting Minutes, seconded by Maplethorpe. Passed unanimously.

Also, **Erickson** asked the Board to look at the August 17 2018 Board Retreat Meeting Minutes.

Ussher motioned to approve August 17 2018 Board Retreat Meeting Minutes, seconded by Nielsen. Passed unanimously.

Additionally, **Erickson** asked the Board to look at the August 17 2018 Board Meeting Minutes. **Harris** asked for a spelling correction for her last name.

Ussher motioned to approve amended August 17 2018 Board Meeting Minutes, seconded by Nielsen. Passed unanimously.

Next, **Erickson** turned to item B under Board Operations (For Possible Action) Review, Discussion and Possible Approval of Year-End Financial Report. This is an unaudited financial report for June 30 2018. **Barsell** stated while this report is unaudited, our next step will be to have Coulson and Associates CPA conduct our annual audit.

She continued by stating that our revenue came in higher than expected at 105% of projected budgeted revenue; salary costs were at 92% percent of projected expenses; contracted services – a grouping of lobbyist, audit, legal, court reporters, legislative counsel bureau expenses – ran over budget. For example, a contract with our lobbyist was over budget because we decided to use the lobbyist during the interim session and to assist us during sunset committee meetings.

Overall expenses ran under projections at 86% of budget. Also, our fund balance at the end of the year was higher than projected. This is primarily because we haven't paid out for our new software; as a matter of fact, our first installment check will go out later today in the amount of $10,200. Once again, this overview is based on unaudited financials and we'll be able to bring back more information when the audit is completed. There were several questions addressed and **Erickson** asked for a motion to approve the unaudited financial report for June 30 2018.

Nielsen motioned to approve the unaudited financial report for June 30 2018, seconded by Maplethorpe. Passed unanimously.

Erickson introduced item C, for Review and Discussion, Report on Licensure, Renewals, Internship Statistics for the Second Quarter 2018. **Barsell** was pleased to report that we continue to trend upwards in numbers of licensees and this is consistent with upwards trends in revenue as previously discussed. During this reporting period, we surpassed 3000 licensees and ended with 3013 licensees for this quarter.

Next, **Erickson** turned to item D (For Possible Action) Review, Discussion and Possible Approval of Revisions to L-010 Screening Question Policy for the Issuance or Renewal of a License to Practice as a Social Worker in the State of Nevada ("Yes Policy").

Barsell briefly introduced this item due to concerns she's had in administering this policy. She went on to say that in going through past meeting minutes it appears that there may be some unintended consequences of a past Board decision with intent to simplify our screening policy for the application process. In working with the Board President, we decided to put this item back on the agenda today. Also, in preparation **Lowery** has worked with **Detmer** over the past few weeks to help vet this item prior to this meeting. Additionally, in the Board packet, there is a copy of the policy as well as three examples to help with this discussion.

Erickson stated that this item is back in front of the Board for consideration of potentially revising the screening question policy (aka Yes Policy). She continued by going over the process: **Lowery** reviews these applications and occasionally will come up with one that she would like **Erickson** to review to determine if we should move someone forward in the application process. Last year, we went through this policy and removed the requirement for applicants to provide information about arrests. Now, on the application form when background reports are pulled and arrests come back positive but with "no disposition", it is concerning to me about what that phrase actually means. If "no disposition" is listed it can mean that the case is still moving forward, or it can mean that the case has not been filed as yet, etcetera and we don't know exactly what happened and how it was handled. **Barsell** added, that prior to last fall, arrests were still on the screening questions policy. By removing arrests, it turns out that the applicant no longer provides that information. So now, when the background check comes back in and it sometimes it says that they were arrested and that there is "no disposition", it can be concerning that we don't have enough information and it is hard for our staff to go track that information down. We understand that the same thing happened at the Nursing Board when they removed arrests from their application and they later ended up putting this question back on to their screening questionnaire.

Ussher provide background as she was on the Board when we made the decision to change this. Our previous Board Counsel had indicated that our screening questions needed to be updated. This was not something that was generated from the Board. **Ussher** asked if staff could check in with our current Board Counsel. **Detmer** responded. He discussed the meaning of the term "no disposition" stating that the term, in a criminal record, can mean a multitude of things. It means it can mean arrested but not charged, charged but not convicted, could mean convicted but that the judicial authority (the ones that process the disposition) has not updated the records. In other words, "no disposition" can mean a number of things.

Detmer continued and brought forward several next steps including: Keep going in the direction we are currently going right now; Revise the questions to add arrests back

in; Keep current format and make the determination that "no disposition" means no conviction. If the Board decides to add arrests back in, the Board could decide to modify what we include as arrests or what kind of charges we are looking for to exclude e.g. misdemeanors and minor traffic offenses.

A long conversation ensued about revising screening questions on initial applications and renewals. A variety of ideas were shared and questions asked/ answered. **Erickson** asked about another Board's questionnaire re: misdemeanors or traffic offenses. **Detmer** stated he was unfamiliar with the other Board's process. **Lowery** commented that sometimes a DUI is considered a minor traffic offense; that the other Board has put the onus back on the licensee to provide the board with the arrest information versus having the Board staff try to track down the information. **Barsell** agreed and stated that how our policy worked before with arrests included meant the applicant provided their own information; now, when we get the background check back and we have to go back to the applicant to get additional information, and it's creating a backlog in applications. She suggested that Board might look at arrests within a set number of years e.g. 10, 15 or 20 years. **Harris** asked if there is a barrier to the time we can obtain information for the Board. **Detmer** responded that it would depend on each jurisdiction's retention policies. **Maplethorpe** added that when all the information is on the table the Board in front of us, we have the discretion to decide whether this is was egregious and how we can best protect the public. **Ussher** was interested in clarifying the recommendation and asked if we can release the background check to the applicant. **Detmer** and **Lowery** commented that they each understand that information received by the Board relating to an applicant for a license is confidential therefore we cannot release background check information. **Lowery** went on to say that at this time we have a dilemma because we are not asking about arrests and charges (charged with or convicted of). At times, we are trying to sort out if the applicant deliberately attempted to withhold legal history or, if the discrepancy is an unintended consequence based on how we are posing our questions. She then referred the Board to the illustrative samples in the Board packets where the phrase "no disposition" shows up. **Ussher** revisited the premise of the prior Board decision that was intended to be respectful of a licensee that has had an arrest that isn't pertinent to the licensing process. She asked if it would it be possible to put something on the application saying that all of this information will come back on the background check so we're asking them for this information in advance. **Miller** commented that he has seen that on other applications there is an explanation that if something does come back, it doesn't automatically bar the applicant from the possibility of employment or licensing. **Lowery** expressed that we could make changes moving forward however, we currently have a number applicants in the process. She asked if there are any thoughts about how we can move this forward. **Erickson** queried if we are able to make a motion today. **Detmer** gave the Board a number of options to move forward and also responded to a several questions from Board members. **Maplethorpe** recollected remarkable examples of potential licensees that had come before the Board,

brought all of their pertinent information correlated to their background checks, and took advantage of the unique opportunity to explain their situation to the Board.

After a thorough discussion about revising of screening questions on initial applications and renewals, as well as correlating the application to the Board's policy, **Erickson** summarized the language that the Board is suggesting: combine current questions one and two, add back in arrests, and include a statement that "yes" answers to screening questions do not necessarily bar the possibility of licensure. **Hoover** made a suggestion about the use of and/or statements.

Lowery suggested that she attempt to correlate the flow of the application(s) to the policy and provide a draft for the Board next month that links screening questions to explanations. **Ussher** asked for the application to be written in simple, plain language thereby reducing verbiage. **Detmer** gave some examples of how the application could be shared before the next meeting. **Ussher** clarified that **Barsell** could send out a draft application so that Board members could review and respond with their suggestions without violating the open meeting law.

At this time **Erickson** called for a motion.

> **Nielsen made a motion to delegate authority to the Executive Director to revise the application and screening questions for L-010 Screening Questions Policy (aka Yes Policy) based on Board discussion; revisions are to be provided to the Board as a draft document and presented to the Board at its next meeting. Seconded by Maplethorpe. Passed unanimously.**

Following, **Erickson** turned to item E (For Possible Action) Review, Discussion and Possible Approval of Levels of Disciplinary Cases. Then, **Barsell** spoke about the disciplinary process and the importance of prioritizing cases. In speaking with **Miller** and **Detmer**, staff agreed to formulate a tiered process for case review. We also called on a national expert from the Council on Licensure, Enforcement and Regulation (CLEAR) - Donna Haywood Mooney who has been in the regulatory field for over 30 years. Eventually, we came up with a one sheeter that we believe is a great starting place for working together and can provide a context to review cases promptly and efficiently. In your packet, we have explained four areas: provability, offense, age of case and cost. At the top of our list is provability because if a case is to be proved we must have a preponderance of evidence. Next, we will look at the offense to determine if it is high risk, moderate risk, or low risk to the public. Third, we'd prioritize cases based on the age of the case i.e. is the case backlogged (pre2013), and last we'd consider costs involved. After we apply all these tiers, if this violation cannot be sustained, we will notify the complainant and the respondent in writing about our determination. So this is how we will want to move forward beginning in October. We expect that this system, will help us to be credible to ourselves, to our external public...

And Ussher added, "And to the licensees". **Ussher** also thanked the team. She went on to ask for a modification of the presented document and **Barsell** quickly agreed to withdraw an item.

This item led to a conversation about licensees vs non-licensees, and related strategic items; it was determined that we could table this portion of the discussion until we get to the strategic planning item at the end of our agenda.

> **Ussher made a Motion to accept the amended "Tiering Levels of Disciplinary Cases" as presented by Director Barsell. Seconded by Nielsen. Passed Unanimously.**

Erickson moved to item F - Review and Discussion, Report on ASWB Training held in August 2018. She turned this portion over to **Maplethorpe** who gave a report about her trip Washington DC to attend the Association of Social Work Boards (ASWB) – Board Training in August. She thought it was interesting to learn that we (Nevada) are not in the lead or trailing other boards in North America – we are about in the middle with everyone else. We are right where we need to be and we're moving forward pretty progressively e.g. with our new electronic system. Everyone in attendance was from back East or Canada with no one else there from the West. She believes that we've come a long way. **Erickson** agreed that it's interesting to find out that we're not alone in our struggles. For the group's awareness, **Maplethorpe** added information about the ASWB post-masters level test practice materials being utilized in Nevada at the universities.

Erickson turned to item G (For Possible Action) Review, Discussion and Possible Approval of Delegate to ASWB Conference in San Antonio, Texas, November 15-17, 2018. **Erickson** indicated that the trip for our Delegate would be completely funded by ASWB; **Erickson** asked for interest in attending as a Delegate to an ASWB national meeting and explained what is expected for the attendee. **Barsell** declined attending at this time in favor of attending a training in April 2019. Both **Ussher** and **Maplethorpe** suggested that **Harris** would be a great candidate. She went on to ask if **Harris** would agree to attend on behalf of the Board and **Harris** affirmed her interest.

> **Maplethorpe made a Motion for Harris to be the Board Delegate to the Association of Social Work Boards national annual meeting, November 15-17 2018. Seconded by Ussher. Passed Unanimously.**

~At the 2 hour point of the meeting, there was a short transmission problem between the 2 video-conferenced sites that lasted for approximately 2 minutes.~

Erickson introduced item H, Executive Director's Report. First, **Barsell** talked about her experience at a CLEAR training in Denver in August 2018. The three day training was with people from regulatory agencies in the United States and Canada. She

expressed her appreciation for the trainers and the training, passing the exam with a 95.9% score. She will be formally certified after serving as an investigator for a year. Second, **Barsell** stated that we are a five-step process to have online renewals and **Lowery** has been able to move us forward to step 3.5 and is testing our software online at this time. Next week, we'll be at step four as **Lowery** will meet with Bank of America to review credit card options (Visa and Mastercard) for licensees.

Barsell added a brief conversation about reorienting future agendas to be fashioned closer to our new strategic plan to include sections on communications and public relations, a section for the compliance unit (disciplinary), a section for policy and procedure, a financial stability section etcetera. **Barsell** believes that Board members will be giving mini-reports at every meeting and reporting on what the working groups are doing. **Harris** asked for more information about this type of process. **Barsell** commented that she would expect that staff would assist Board members but that she would not be staffing every committee. **Maplethorpe** and **Ussher** didn't recall some of the items in the strategic plan document. **Barsell** suggested that we consider the Strategic Plan as a live document and that constantly has an opportunity to reshape itself as we move forward. She asked if the leaders of each section could plan to work with **Barsell** to resolve some of the questions that are coming up today. **Ussher** spoke about dividing her section up more realistically so that she could accomplish the plan during her tenure. She also added that she would want to have members from other areas of the State assist so that there would be better geographic representation. **Barsell**, **Hoover** and **Maplethorpe** volunteered to assist. **Detmer** reviewed the open meeting law to see if working groups would not be in violation stating that as long as the work group is not deliberating or acting it would probably work but that he would look into it further. **Barsell** suggested that **Detmer** contact Greg Ott, Senior Deputy Attorney General to get clarification as this was an item discussed in the recent Board Retreat that Ott attended. **Ussher** continued that it might be important to introduce technology so that workgroups could function well together from all parts of the State (e.g. Skype), talked about having an event for the Board, forming a collaborative relationship with the future Dean of the School of Social Work and other key items.

Last, **Barsell** asked if **Harris** would want to contribute to item Hiii – Strategic Planning Discussion thus continuing an earlier conversation about the relevance of hiring licensed social workers. **Harris** spoke about placing "strengthening Social Work as a profession" on the Board agenda in the future.

Erickson asked for Public Comment. Hearing none, she moved to last agenda item (For Possible Action) Adjournment. At this time, Erickson stated that the meeting was adjourned. Adjournment took place at 11:38 p.m.

Meeting Minutes Respectfully Submitted by Karen Barsell, LISW, Executive Director

Redacted Disciplinary Discharge Table
10.19.2018 Board Meeting

ITEM #	CASE NUM-BER	DATE RECEIVED	LEVEL OF LICENSE	REGION OF THE STATE	COMPLAINANT	ALLEGED VIOLATION	FINDINGS
1.	G16-06	03/30/16	LCSW	Southern NV	Received a complaint from Investigator for the Clark County Division of Family Services	Complainant, a Department of Family Services (DFS) Investigator, asserts that Respondent committed unprofessional conduct and/or professional incompetence when respondent allegedly divulged information to investigation subjects that Respondent received during Complainant's interview of her. Alleged Statutes/Regulations violated include: NRS 641B.400 and NAC 641B.200	Based on the below, BESW recommends discharging the complaint. **Provability** BESW received notice from DFS that the Complainant is no longer employed by DFS. DFS further stated that it was "unable to answer any follow up questions or provide additional [sic] details to the allegations we provide to you. We understand this may mean that you are not able to complete the investigation, or have any findings." Without the Complainant to testify to the alleged violations, there are considerable burden of proof issues. **Offense (harm):** Of consideration is that State of Nevada Surveillance and Utilization Review Unit (DHHS) also conducted an investigation and found it "does not have anything specifically/ directly against Ms. Ellis"; This is a 2016 Complaint and no new allegations against Respondent have been brought to BESW's attention.

Redacted Disciplinary Discharge Table
10.19.2018 Board Meeting

2.	G16-11	07/05/16	LSW	Southern NV	*BESW*	Respondent submitted a 2016 Licensed Social Worker (LSW) renewal application wherein she stated: "in late 2015, claims were made in regard to a community management certificate that I held. The claims *were resolved without adverse findings. At my discretion, I chose to surrender the certificate."* [Emphasis added]. It is asserted that this was a false statement as the relevant Nevada Division of Real Estate (DRE) complaint was resolved through a Settlement Agreement. Alleged Statutes/Regulations violated include: *NRS 641B.400 and NAC 641B.200(21)*	Based on the below, BESW recommends discharging the complaint. The primary allegation of the complaint asserts that her statements on her application constituted "fraud" or "deceit" given that she had to resolve the DRE matter through a settlement agreement. However, it should be noted that the DRE settlement agreement has a provision in which it states, "Neither this Stipulation nor any statements made concerning this Stipulation may be discussed or introduced into evidence to prove guilt, liability, admission, and/or responsibility at any hearing or other matters in any venue." Additionally, in the settlement agreement, the Respondent does not admit that the factual allegations against her were true. Furthermore the Respondent did in fact voluntarily surrender her license. **Provability**: Respondent has an argument that she was being truthful by stating there were no adverse findings against her and that she did surrender her license. As mentioned above, she admitted no bad acts in the consent decree and she did in fact surrender her license

Redacted Disciplinary Discharge Table
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							(though such was done pursuant to negotiations). Additionally, argument can be made for the enforceability of the DRE Consent Decree's provision which states: *"Neither this Stipulation nor any statements made concerning this Stipulation may be discussed or introduced into evidence to prove guilt, liability, admission, and/or responsibility at any hearing or other matters in any venue."* **Offense (harm):** Low Risk to Public in Relation to Social Work Practice; This is a 2016 Complaint and no new allegations against Respondent have been brought to BESW's attention. Cost - May be costly.

Redacted Disciplinary Discharge Table
10.19.2018 Board Meeting

3.	G17-23	12/01/17	LSW	Southern NV	This accusation was originated by the Nevada Medical Board suggesting that BESW conduct an investigation.	Complainant, Nevada State Board of Medical Examiners (NSBME), alleged that Respondent may have been may have been deceptive in making, or filing, a false report to exploit elderly patients for financial gain. Alleged Statutes/Regulations violated include: NRS 641B.400; NAC 641B.085; NAC 641B.200; NAC 641B.205; NAC 641B.210; NAC 641B.220; NAC 641B.225	Based on the below, BESW recommends discharging the complaint. NSBME's complaint/request-for-investigation against Respondent derives from a complaint it received against a separate individual, "J.R." J.R. and another individual, A.P., were alleged in the NSBME Complaint to be exploiting the elderly. Though Respondent was not named in NSBME's submission documents to BESW, it was asserted that she may have been complicit in this scheme. **Provability**: Reference to the Respondent in the discovery is sparse thereby making it difficult to establish a nexus between her and the culpable conduct. Corroborating the lack of nexus between the Respondent and the offenses is that the entity prosecuting A.P. did not consider the Respondent for prosecution.

TOTAL CASES RECOMMENDED FOR DISCHARGE = 3

State of Nevada, Board of Examiners for Social Workers
4600 Kietzke Lane, #C121, Reno, NV 89502
(775) 688-2555

Policy Number: L-010	**Title:** Screen Questions Policy – Initial / Renewal Applications	**Date Approved by Board:** *Pending*

Policy Summary:

This policy will address the evaluation criteria used when an applicant for initial licensure or a licensee seeking to renew their license answers "yes" to any of the screening questions on their application.

Policy:

The mission of the Board of Examiners for Social Workers is to protect the public. Screen questions are asked of new applicants and renewal applicants in order to evaluate competency, qualifications, and the ability of the applicant to comply with the essential eligibility requirements for the practice of social worker. The information provided by the applicant is then evaluated for approval or denial of licensure based on the legal requirements for full licensure / renewal of licensure.

Applications
Applicants for licensure or renewal are asked five (5) screening questions.

	Yes	**No**
1. Have you ever been arrested, charged and / or convicted of any misdemeanor, gross misdemeanor and / or felony (other than a minor traffic violation)?		
2. Have you ever been denied a license or certification or been denied approval to take a licensing examination?		
3. Have you ever been the subject of an administrative action / proceeding relating to a professional license or certification?		
4. Have you ever been disciplined for unprofessional conduct or professional incompetence?		
5. Do you currently have any condition or impairment (including, but not limited to, substance abuse, alcohol abuse, mental and / or medical condition) which currently affects your ability to deliver essential social work services?		
If the answer to any of the above questions is "yes," a signed statement of explanation must be attached. Copies of any documents that identify the circumstances or contain an order, or agreement, or other disposition are required.		

If the applicant answers **"yes"** to any of these questions, they are required to provide additional information. The Board will evaluate each applicant for licensure based on evidence of rehabilitation and the potential / actual risk to the public.

Staff will automatically forward these applications to the Executive Director, or designee, for review and approval.

Regarding Question One (1): Legal History

If one or more of the following convictions are identified, the application must be taken to the Board for disposition.

- Murder, voluntary manslaughter or mayhem;
- Assault with intent to kill or commit sexual assault or mayhem;
- Sexual assault, statutory sexual seduction, incest, lewdness, indecent exposure or any other sexually related crime;
- Abuse or neglect of a child or contributory delinquency;
- A violation of federal or state law regulating the possession, distribution or use of any controlled substance or any dangerous drug as defined in chapter 454 of NRS, within the past 7 years.
- A violation of any provision of NRS 200.5099 or 200.50955, which outlines abuse, neglect, and exploitation of an older person;
- Any offense involving fraud, theft, embezzlement, burglary, robbery, fraudulent conversion or misappropriation of property, within the immediately preceding 7 years; or
- Any other felony involving the use of a firearm or other deadly weapon, within the immediately preceding 7 years.

The Executive Director, or designee, after consultation with the designated Board Member has the discretion to clear the following issues:

- A minor event (defined as any conviction that is not a felony or one of the convictions listed above), minor traffic related matters, minor criminal citations and / or juvenile offenses occurring within the last seven (7) years.
- Up to three minor events occurring between seven (7) and ten (10) years prior to the date of application.
- Multiple minor events occurring more than ten (10) years prior to the date of application in Nevada.
- If an applicant that has been granted relief by a court of appropriated jurisdiction that results in the dismissal of the case is a minor event, must be reviewed by the Executive Director, or designee, and the designated Board member to determine if the application must proceed to the Board for disposition.

APPLICANT MUST PRESENT THE FOLLOWING INFORMATION for review and consideration.

- A **court certified** copy of the conviction and final or most recent disposition of your case(s) from the Court Clerk of the court in which convicted.
- A letter from the applicant describing the underlying circumstances of the conviction including the nature of the act(s) or crime(s) and the date(s) of the crime.
- A letter from the applicant describing rehabilitation efforts or changes (s)he has made to prevent future problems. It is their responsibility to present sufficient evidence of rehabilitation to demonstrate their fitness for licensure. The evidence of rehabilitation may include, but is not limited to:
    - i. An evaluation by a mental health practitioner that addresses the problem and fitness for social work licensure.
    - ii. Proof of completion of probation if it was required.
    - iii. Letters of reference from employers, instructors, professional counselors, probation or parole officers on official letterhead.

Regarding Questions Two (2) through Four (4): Licensure, Administrative Actions and / or Professional Conduct.

APPLICANT MUST PRESENT THE FOLLOWING INFORMATION for review and consideration.

- A letter from applicant describing the circumstance of the incident.
- A certified copy of the determination made by the licensing or professional entity.
- If disciplinary action was imposed, the above document should include date and location of the incident, specific violation, date of disciplinary action, and sanctions or penalties imposed.
    i. A letter from the applicant describing rehabilitation efforts or changes (s)he has made to prevent further problems. It is their responsibility to present sufficient evidence of rehabilitation to demonstrate their fitness for licensure.

The Executive Director, or designee, after consultation with the designated Board Member has the discretion to clear the following issues **

- If the actual violation is NOT a violation of the Nevada Social Work Practice Act;
- The action occurred more than five years prior to the date of application for licensure / certification in Nevada;
- The individual has completed all restitution and requirements of the Board order resulting in the action being satisfied in the jurisdiction where the action took place; and
- There has been action in only one jurisdiction or the action in multiple jurisdictions is based on one jurisdiction's action and all requirements have been completed.

If the action is **pending against any license, registration or certification held in any state, the Executive Director, or designee, will confer with the Deputy Attorney General (DAG) assigned to the Board to determine if the application should proceed. If allowed to proceed, the application will then be reviewed with the designated Board member for final approval.

Regarding Questions Five (5): Fitness to Practice

APPLICANT MUST PRESENT THE FOLLOWING INFORMATION for review and consideration.

- A letter from the applicant outlining the circumstances.
- The Board may request additional information as it deems necessary.

The Executive Director, or designee, after consultation with the designated Board Member has the discretion to clear the following issues.

- If no permanent practice limitations are identified, a statement is sent to the applicant that gives explicit responsibility to the applicant for safe practice including the direction to report to the Board any permanent exacerbations of the condition.

STATE OF NEVADA

BOARD OF EXAMINERS FOR SOCIAL WORKERS

4600 Kietzke Lane, Suite C121, Reno, Nevada 89502
775-688-2555

PLEASE READ BEFORE COMPLETING APPLICATION

Information for Licensure: SOCIAL WORKER (LSW)

Pursuant to Nevada Revised Statute 641B.500, it is unlawful for any person to represent him/herself as a social worker without a license. You may not engage in the practice of social work until you are licensed.

EACH item on the enclosed application must be completed. Once **ALL** information has been received by the Board, the application will be processed. Allow forty-five (45) days for processing of the completed application. Failure to provide requested information will result in a delay or rejection of the application as incomplete. The information provided will be used for identification and to determine qualification for licensure per Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC), Chapter 641B, which authorizes collection of this information.

GENERAL QUALIFICATIONS / REQUIREMENTS

1. Applicant must be at least twenty-one (21) years of age.
2. Applicant must be a United States citizen or must be lawfully entitled to remain and work in the United States.
    a. U.S. citizens must submit a copy of their birth certificate or passport. (Hospital certificates are not acceptable).
    b. Naturalized citizens must forward a copy of their naturalization certificate.
    c. Aliens must submit a copy of documentation from the United States Immigration and Naturalization Service evidencing the lawful entitlement of the applicant to remain and work in the United States.
3. A copy of current, legible, official government photo identification (i.e. Driver's License)
4. Copies of legal documents must be submitted verifying all name changes from birth to current name, please include a copy of birth certificate.
5. All applicants for licensure must submit to the Board two complete sets of his/her fingerprints (Form FD-258 obtained at a fingerprint agency) and a completed Finger Print Waiver form, (see form on website - http://socwork.nv.gov/licensees/LicNewApp/) authorizing the Board to process the fingerprint cards. **A money order or cashier's check in the amount of $36.25 made payable to the Nevada Dept. of Public Safety (NV DPS) must be submitted with the Fingerprint Packet.**
6. Applicant must possess a baccalaureate or master's degree in Social Work from a college or university accredited by the Council on Social Work Education or which is a candidate for such accreditation. An applicant must request that the college or university from which (s)he graduated forward directly to the Board a certified transcript of his / her educational coursework and the degree awarded.
7. Applicants who are currently, or have previously been certified, registered or licensed to practice social work in another state must request verification of certification, registration, or licensure be sent directly to the Board from each state. See State Endorsement form on the website – http://socwork.nv.gov/licensees/LicNewApp/.
    a. Applicants who hold a **current** license, in good standing, to engage in the practice of social work in another state may apply for licensure via Endorsement.
8. Applicants must pass an examination given by the Association of Social Work Boards (ASWB). Once the completed application for licensure and fees have been received and the application is approved, the

applicant will receive "exam approval" via email. An examination fee will be required by ASWB when you register to take the examination.

a. An applicant who possesses a baccalaureate degree in social work will be approved to take the ASWB Bachelors examination. An applicant who possesses a master's degree in social work will be approved to take the ASWB Master's examination.

b. An applicant who is enrolled in his/her last semester before the award of a social work degree in a program accredited by the Council on Social Work Education is eligible to sit for the examination prior to graduation. The applicant must request the social work program to send a letter verifying enrollment in final semester directly to the Board.

FINAL APPROVAL FOR LICENSURE WILL OCCUR AFTER RECEIPT OF THE BACKGROUND CHECK REPORTS.

An application for licensure, which is not completed within six (6) months, will be considered to have lapsed / closed. The Board will not refund any fee related to an application, which has lapsed / closed.

Please refer to NRS 641B and NAC 641B for specific laws and statutes about licensure. Links to these documents can be found at the Board website - http://socwork.nv.gov/.

LSW License Types – Choose ONE

Initial LSW license

- No prior licensure in the field of social work
- Bachelor's or Master's Degree in Social Work from a CSWE accredited program.
- Meets all other criteria listed on pages one (1) and two (2) of this application packet.

Initial LSW license – Armed Forces

- Same as above
- Has verified eligibility as an active member of, or the spouse of an active member of the Armed Forces of the United States; is a veteran or a veteran's surviving spouse. Approved verification information can be found be found on the Board's website at: http://socwork.nv.gov/uploadedFiles/socworknvgov/content/licensees/Attachment2.pdf

Provisional LSW license (two types)

Provisional "A" – Temporary 90-day License

- Bachelor's or Master's Degree in Social Work from a CSWE accredited program.
- Meets all other criteria for licensure listed on pages one (1) and two (2) of this application packet.
- Has not taken appropriate licensing exam through ASWB.

Can be granted a "provisional license" for a period of ninety (90) days once Board has given exam approval. The exam must be passed within sixty (60) days. This license is valid for one attempt of the exam only and an applicant may be issued only one provisional license.

Provisional "B"

- Has a bachelor's degree or master's degree in a related field of study (see below).
- Is currently enrolled in a Social Work program accredited by CSWE. Current college / university has sent information directly to the Board showing evidence of enrollment in a Social Work program and a program of study that shows the student will obtain his / her degree in Social Work within three (3) years.
- Has requested certified / official transcripts from the college / university issuing the bachelor's or master's degree be sent directly to the Board.
- Meets all other criteria for licensure listed on pages one (1) and two (2) of this application packet.

Can be granted a "provisional license." This license will be valid for up to three (3) years OR graduation, whichever comes first.

> ***Related Field Definition*** *- "Related field" means a degree that includes a curriculum in (1) theories or concepts of human behavior and the social environment, (2) methods used in the practice of social work for intervention and the delivery of services, (3) research concerning social work, including, without limitation, the evaluation of programs or practices, (4) management, administration or social policy; (5) ethics in the practice of social work."*

Licensure by Endorsement

- Has submitted a completed application with accompanying fees.
- Meets all other criteria listed on pages one (1) and two (2) of this application packet.
- Holds an equivalent, current, valid and unrestricted license to engage in social work in another state(s).
- Has requested completion of the State Endorsement form from each state licensed. *THIS FORM MUST BE COMPLETED BY THE LICENSING ENTITY, FOR EACH STATE, AND SUBMITTED DIRECTLY TO THE BOARD.* This document can be found on the Board's website at http://socwork.nv.gov/licensees/LicNewApp/.
- Has a clear background check report from the Federal Bureau of Investigations (FBI) and Nevada Department of Public Safety (NVDPS).

STATE OF NEVADA

Board of Examiners for Social Workers

Application for Social Worker License (LSW)

Please read instructions before completing this fillable form or print in blue or black ink.

General Information:

Present Legal Name: _____
Last First Middle

List any other name(s) ever used: _____

Mailing Address: _____
Street City State Zip

Telephone (_____) _____

Social Security Number: _____

Date of Birth: _____

Citizenship:

- ☐ U.S. Citizen
- ☐ Alien Registration Number _____
- ☐ Other _____

Email Address (mandatory): _____

The Board will use this email address to communicate with you. This email address will be added to the Board Listserv, which is used to disseminate information pertinent to all licensees.

License Information:

What license type are you applying for (see instructions for description)?

☐ Initial ☐ Initial Armed Forces ☐ Endorsement

☐ Provisional "A" ☐ Provisional "B"

Are you currently, or have you ever been licensed, registered or certified as a social worker in another state(s)?

☐ No ☐ Yes If "yes," which state(s) _____

Have you ever taken an ASWB examination? ☐ No ☐ Yes If "yes," date taken _____

If "yes," which level? ☐ Bachelors ☐ Masters ☐ Advanced Generalist ☐ Clinical

What other professional Nevada state licenses or certifications do you currently hold? _____

Board Use Only

Date Received _____

Check / Money Order # _____

Amount _____

Employment History:

List **ten** (10) years of work history in chronological order **beginning with most recent** (explain any gaps in employment). You must account for all the time, even if you were not working. Add additional sheets if necessary.

Employer | Address | Telephone

Position | Supervisor | Dates of Employment

Duties

Employer | Address | Telephone

Position | Supervisor | Dates of Employment

Duties

Employer | Address | Telephone

Position | Supervisor | Dates of Employment

Duties

Employer | Address | Telephone

Position | Supervisor | Dates of Employment

Duties

Employer | Address | Telephone

Position | Supervisor | Dates of Employment

Duties

Education Information:

A copy of a certified transcript showing the degree awarded must be received <u>directly</u> from the school.

Name of School	Location	Major	Degree Awarded	Degree Date

Screening Questions: If you answer "yes" to any of the following five (5) questions, you must provide the Board with requested information as detailed below. Answering "yes" to any of these questions does not constitute an automatic bar to licensure. Factors such as age and time of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account.

	Yes	No
1. Have you ever been arrested, charged and / or convicted of any misdemeanor, gross misdemeanor and / or felony (other than a minor traffic violation)? *Information provided will be compared to the information received from the legal background check. If this information does not match, the application process will be pended until the discrepancies are addressed to the Board's satisfaction.*		

If you answered "yes" to this question, you must provide the following information –

- A list of your arrest(s), charge(s) and / or conviction(s) in chronological order.
- A **court certified** copy of records pertaining to arrests, charges and / or convictions from the Court Clerk in the community where the incident(s) occurred.
- A **court certified** copy of final or most recent disposition of your case(s) from the Court Clerk of the court in which convicted.
- A letter from you describing the underlying circumstances of your arrest(s), charge(s) and / or conviction(s) including the nature of the act(s) or crime(s) and the date(s) of the crime.
- A letter from you describing your rehabilitation efforts or changes you have made to prevent future problems.
  - *It is your responsibility to present enough evidence of rehabilitation to demonstrate your fitness for licensure. The Board may request additional information as it deems necessary.*

	Yes	No
2. Have you ever been denied a license or certification or been denied approval to take a licensing examination?		
3. Have you ever been the subject of an administrative action / proceeding relating to a professional license or certification?		
4. Have you ever been disciplined for unprofessional conduct or professional incompetence?		

If you answered "yes" to any of these questions, you must provide the following information –

- A letter from you describing the circumstance of the incident.
- A certified copy of the determination made by the licensing or professional entity.
- <u>If disciplinary action was imposed</u>, the above document should include date and location of the incident, specific violation, date of disciplinary action, and sanctions or penalties imposed.
- <u>If disciplinary action was imposed,</u> a letter from you describing rehabilitation efforts or changes you have made to prevent further problems.
- A letter from you describing your rehabilitation efforts or changes you have made to prevent future problems.
  - *It is your responsibility to present enough evidence of rehabilitation to demonstrate your fitness for licensure. The Board may request additional information as it deems necessary.*

	Yes	No
5. Do you currently have any condition or impairment (including, but not limited to, substance abuse, alcohol abuse, mental and / or medical condition) which currently affects your ability to deliver essential social work services?		

If you answered "yes" to this question, you must provide the following information –

- A letter from you describing the circumstances.
  - *The Board may request additional information as it deems necessary.*

Child Support Information: Please check the appropriate answer. *It is mandatory that you answer this question.*

_____ a. I am not subject to a court order for the support of child.

_____ b. I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

_____ c. I am subject to a court order for the support of one or more children and am **not** in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Armed Forces / Veterans: Please check the appropriate answer. The term "veteran" has the meaning ascribed to it, pursuant to NRS 417.005.

_____ a. I have **NO SERVICE** in the Armed Forces, Commissioned Corps of the United States PHS or the Commissioned Corp of NOAA and served in the capacity of a commissioned officer while on active duty.

_____ b. I am an active member, or spouse of an active member of the Armed Forces.

_____ c. I am a veteran of the Armed Forces.

_____ d. Other – Commissioned Corps of the U.S. PHS or the Commissioned Corps of NOAA and served in the capacity of a commissioned officer while on active duty.

I have read all questions, answers and statements and know the content thereof. I hereby certify under the penalty of perjury that the information furnished on this document is true and correct.

I hereby authorize the Board of Examiners for Social Workers, its agents and employees, to conduct any investigation(s) of my business, professional, social and moral background, qualifications and reputation, as it may deem necessary, proper or desirable. No liability of any sort or kind shall attach itself to the said Board of Examiners for Social Workers, its members, or employees or by reason of the use of the authorization.

_____ _____

Dated Signature of Applicant

Notary Seal

State of _____

County of _____

Subscribed and sworn to before me this _____

day of _____
Month / Year

By _____

_____
Signature of Notary

Notary Public for State of _____

My commission expires _____

Application Checklist – LSW License

ALL FEES MUST BE INCLUDED WITH THE NOTARIZED APPLICATION OR THE APPLICATION WILL NOT BE PROCESSED.

Use the checklist below to ensure that you have **submitted** all required items for the social work application. Some items may not apply.

Initials	
	Application with all information provided. If you answered "yes" to any of the licensure screening questions on the application, you must provide the Board with requested information detailed below.
	GENERAL FEES – ALL APPLICANTS ☐ **Application Fee** of $40.00 ☐ **Licensure Fees** (select ONE) **Initial License Fee** of $100.00 **OR Armed Forces Initial License Fee** of $50.00 **SUBTOTAL OF GENERAL FEES** $_____ **Additional Fees** (select as appropriate) ☐ **Provisional License "A" or "B" Fee** of $75.00 ☐ **Endorsement Fee** of $100.00 if applicant is seeking licensure by endorsement. **SUBTOTAL OF ADDITIONAL FEES** $_____ **TOTAL FEES SUBMITTED** $_____ This can be a personal check, cashier's check or money order made out the *Board of Examiners for Social Workers. A $30.00 fee is assessed on all returned checks.*
	Copy of Birth Certificate or Passport **OR** Naturalization Documents **OR** Documentation from the United States Immigration and Naturalization Service evidencing the lawful entitlement of the applicant to remain and work in the United States.
	Copy of current, legible, official government photo identification (i.e. Driver's License)
	Copy of all legal documents verifying **all** name changes from birth (including birth certificate).
	Finger print packet – • Two (2) complete sets of fingerprints cards (Form FD-258) • Signed Finger Print Waiver form, • A **money order** in the amount of $36.25 made payable to the Nevada Dept. of Public Safety (NV DPS).

Use the checklist below to ensure that you have **requested** all required items for the social work application. **Some items may not apply.**

Initials	
	I have requested **certified transcripts** be sent directly to the Board verifying my coursework and degree.
	I have been, or am currently, certified, registered, or licensed to practice social work in other state(s). I have requested **Verification of Social Work Licensure from Another State** be sent directly to the Board. *Forms are available at the Board website.*

My initials serve as acknowledgement of **inclusion** of required items or **requests** for items required for license application. Include this document with your application.

Print Name: _____

_____ _____ _____

Initials Signature Date

Board of Examiners for Social Workers

		Budget 2018/19	1st Qtr FY 2018	
	Fund Balance	$ 108,149.00	108,149.00	
3000	Licenses and Fees (Renewal)	300,860.00	65,420.00	22%
3030	Application fees	20,800.00	5,240.00	25%
3020	Initial License Fees	50,660.00	12,825.00	25%
3010	Provisional Licenses	3,560.00	550.00	15%
3040	Endorsement (Transfer) Fees	8,700.00	3,060.00	35%
	Miscellaneous Revenue – Other	10,000.00	1,549.00	15%
	Disciplinary Costs Reimbursed	5,500.00	750.00	14%
	Renewal Penalties	7,400.00	1,600.00	22%
3140	Interest Income	10.00	1.00	10%
	Total Income	$ 407,490.00	$ 90,995.00	22%
	Sub-Account Total	$ 515,639.00	$ 199,144.00	
5100	Salaries	249,525.00	56,673.00	23%
	Employers Insurance(EICN)	2,700.00	1,250.00	46%
5320	Employees Retirement(PERS)	29,089.00	4,965.00	17%
5510	Emloyees Health Ins(PEBP)	34,464.00	3,328.00	10%
5802	Unemployment Tax(NUC)	1,830.00	683.00	37%
5842	Employer Paid Medicare	3,135.00	822.00	26%
	Sub Account Total	$ 320,743.00	$ 67,721.00	21%
5101	Regis Insurance	3,000.00	0.00	0%
6200	In State Travel	4,500.00	1,356.00	30%
7020	Operating Supplies	7,000.00	3,773.00	54%
7040	Printing	2,000.00	718.00	36%
7054	Liabilitity Insurance	1,200.00	0.00	0%
	Trainings (Investigative and Software)	2,500.00	1,272.00	51%
	Banking Fees - Credit Card processing (1.50%)	2,175.00	0.00	0%
7060	Contract - HR	750.00	0.00	0%
7060	Contract - Payroll	1,700.00	330.00	19%
7060	Contract - Administrative Assistant (0.50 FTE)	14,000.00	2,868.00	20%
7060	Contract - Strategic Planner	5,000.00	4,936.00	99%
7060	Contractual Services Lobbyist	16,500.00	3,000.00	18%
7061	Contractual Services – Audit	6,000.00	0.00	0%
7062	Contractual Services – Legal	32,500.00	10,821.00	33%
7082	Contractual Services - LCB	1,000.00	0.00	0%
7080	Legal-Disciplinary (Court Reporters)	2,500.00	0.00	0%
7250	B & G Assessments	650.00	0.00	0%
7110	Nonstate Building (Rent)	19,913.00	4,988.00	25%
7240	Host Fund	800.00	45.00	6%
7280	Postage	5,500.00	1,245.00	23%
7290	Telephone	1,500.00	376.00	25%
7370	Dues (ASWB)	250.00	0.00	0%
8330	Furniture	1,500.00		0%
7770	Computer Software (includes contracted services)	33,700.00	10,200.00	30%
7299	Computer Internet	2,750.00	531.00	19%
	Sub Account Total	$ 168,888.00	$ 46,459.00	28%
	Total Expenses	$ 489,631.00	$ 114,180.00	23%

IRENE BUSTAMANTE ADAMS
ASSEMBLYWOMAN
District No. 42

DISTRICT OFFICE:
3800 Reflection Way
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Office: (702) 542-3900
Email: ibustamanteadams@gmail.com
Twitter: @BustamanteAdams

State of Nevada Assembly

October 1, 2018

LEGISLATIVE BUILDING:
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Carson City, Nevada 89701-4747
Office: (775) 684-8803
Fax No.: (775) 684-8533
Email: Irene.BustamanteAdams@asm.state.nv.us
www.leg.state.nv.us

RECEIVED
OCT 3 2018
NV BOARD OF EXAMINERS
FOR SOCIAL WORKERS

Vikki Erickson, L.C.S.W., President
Board of Examiners for Social Workers
4600 Kietzke Lane, Building C, Suite 121
Reno, Nevada 89502-5033

Dear President Erickson:

The Sunset Subcommittee of the Legislative Commission (*Nevada Revised Statutes* [NRS] 232B.210) has completed its work for the 2017–2018 Interim, including reviews of several occupational and professional licensing boards established by acts of the Nevada Legislature. Pursuant to statute, the Subcommittee is charged with determining whether those entities should be continued, modified, consolidated, or terminated. At the completion of each interim, the Subcommittee reports its recommendations to the Legislative Commission.

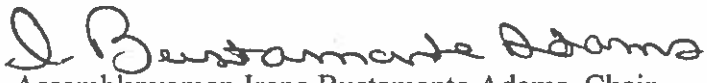
At its meeting on May 21, 2018, the Subcommittee reviewed the Board of Examiners for Social Workers (NRS 641B.100). At that time, Subcommittee members discussed with Board representatives adequacy of revenues, the increasing demand for licensed social workers, and online licensing procedures. The members and the Board representatives also reviewed the provisions of Assembly Bill 457 (Chapter 363, *Statutes of Nevada 2017*), which requires the Board to establish certain policies relating to staff performance and Board operations. In addition, the legislation mandates that the Board report licensing and enforcement data to the Legislative Committee on Health Care (LCHC) and submit any proposed regulations for review to the Commission on Behavioral Health (CBH), Division of Public and Behavioral Health, Department of Health and Human Services.

At its final work session on June 13, 2018, the Subcommittee voted to support the activities of the LCHC and the CBH to monitor the Board, as provided in AB 457. Expressing its continued support for the Board, the Subcommittee intends this letter to serve as notification that it wishes the Board to report during the 2019–2020 Interim on the Board's progress in complying with the provisions of AB 457.

Thank you for your attention to this request and for all of the assistance provided by members of the Board and staff as the Subcommittee conducted its reviews and completed its work. Please plan to submit this information at the direction of the Subcommittee when it convenes again in the

2019–2020 Interim. As always, please do not hesitate to contact me if the Subcommittee or I may be of assistance.

Sincerely,



Assemblywoman Irene Bustamante Adams, Chair
Sunset Subcommittee of the Legislative Commission

IBA/cr:W182362
cc: Assemblywoman Teresa Benitez-Thompson, Assembly District 27
Karen Barsell L.I.S.W., Executive Director, Board of Examiners for Social Workers

Sample of Compliance Unit Scoring Tool for Prioritizing Cases

Case	Discharge/ Dismissal Score (Highest score is prioritized)	Provability: Easily Verifiable=1, We may be able to Prove=2, Difficult to Substantiate= 3	Offense (Risk to Public) High Risk=1, Moderate= 2, Low=3	Age of Case 1=recent, 2=older (pre2013)	Cost High-2 Low=1
G09-15	7	2	1	2	2
G09-33	8	3	1	2	2
G09-35	8	3	1	2	2
G09-38	8	3	1	2	2
G09-40	8	3	1	2	2
G10-05	8	3	1	2	2
G10-09	8	3	1	2	2
G10-13	8	3	1	2	2
G10-31	8	3	1	2	2
G11-05	7	2	1	2	2
G11-06	7	2	1	2	2
G11-07	8	3	1	2	2
G11-11	8	3	1	2	2
G11-12	8	3	1	2	2
G11-17	7	2	1	2	2
G11-19	8	3	1	2	2
G11-22	7	2	1	2	2
G11-29	7	2	1	2	2
G11-33	8	3	1	2	2
G11-34	8	3	1	2	2
G12-03	9	3	2	2	2
G12-04	7	2	1	2	2
G12-06	7	2	1	2	2
G12-07	7	2	1	2	2
G12-08	7	2	1	2	2
G12-13	7	2	1	2	2
G12-14	7	2	1	2	2
G12-21	8	3	1	2	2
G12-28	7	2	1	2	2
G12-30	7	2	1	2	2
G12-33	8	3	1	2	2
G13-01	6	1	2	1	2
G13-04	6	2	1	1	2
G13-07	7	3	1	1	2
G13-10	6	2	1	1	2
G13-13	6	2	1	1	2
G13-20	6	1	2	1	2

Sample of Compliance Unit Scoring Tool for Prioritizing Cases

G13-21	6	2	1	1	2
G13-24	6	2	1	1	2
G13-25	6	2	1	1	2
G14-21	6	2	1	1	2
G15-01	6	2	1	1	2
G15-09	7	3	1	1	2
G15-12	6	2	1	1	2
G15-17	6	2	1	1	2
G15-21	6	2	1	1	2
G16-02	7	3	1	1	2
G16-05	6	2	1	1	2
G16-06	6	1	2	1	2
G16-07	6	2	1	1	2
G16-08	7	3	1	1	2
G16-10	7	3	1	1	2
G16-11	6	2	1	1	2
G16-12	6	2	1	1	2
G16-17	6	1	2	1	2
G17-04	7	3	1	1	2
G17-12	6	2	1	1	2
G17-14	6	2	1	1	2
G17-17	6	2	1	1	2
G17-23	6	2	1	1	2
G17-24	6	1	2	1	2
G17-25	7	3	1	1	2
G18-03	6	1	2	1	2
G18-04	6	2	1	1	2
G18-05	6	2	1	1	2
G18-06	6	2	1	1	2
G18-07	6	2	1	1	2
G18-08	6	2	1	1	2
G18-09	6	2	1	1	2
G18-10	6	2	1	1	2
G18-11	6	2	1	1	2
G18-12	6	2	1	1	2
G18-13	6	2	1	1	2
G18-14	6	2	1	1	2
G18-15	6	2	1	1	2
G18-16	6	2	1	1	2
G18-17	6	2	1	1	2
G18-18	6	2	1	1	2
G18-19	6	2	1	1	2
G18-20	6	2	1	1	2
G18-21	6	2	1	1	2
G18-22	6	2	1	1	2